## Skill #4A: General Medication Administration
## Preparation Steps

**Student Name** _____

| Skills Performance Objectives/Steps | Performed Correctly? | |
|---|---|---|
| | **Yes** | **No** |
| 1. Gather appropriate materials | | |
| 2. Cleanse hands | | |
| 3. Prepare work area to be well lit, well stocked, and clean | | |
| 4 Check the MAR for medication allergies | | |
| 5. Check for special information if needed prior to giving the medication, such as pulse or BP | | |
| 6. Begin the SIX RIGHTS of medication administration<br>a. Select correct MAR for **Right RESIDENT**<br>b. Select **Right MEDICATION**, **Right DOSE**, **Right TIME** and **Right ROUTE** comparing the MAR to the label while performing the three label checks<br>• When selecting the medication from the storage area<br>• Before pouring the medication<br>• After pouring and before returning the medication to the storage area | | |
| 7. Use clean technique when pouring or preparing medications into the appropriate container, without touching medication | | |
| 8. Prepare **Right DOSE** for **Right ROUTE** | | |
| 9. Identify the **Right RESIDENT** using multiple ID checks | | |
| 10. Explain to the resident what you are going to do. If there are special things you need them to do, tell them now | | |
| 11. Administer medication at **Right TIME** | | |
| 12. Assist resident with medication administration if needed | | |
| 13. Oral Medications | | |
| • Offer adequate fluids with medications<br>• Observe resident taking the medications; being sure all oral medications have been swallowed | | |
| 14. Cleanse hands | | |

**Continue to Subsequent Steps (15-22)**

☐ **Pass** ☐ **Redo**

**Comments:**

_____ _____

**Evaluator Name/Credentials** **Date**