

**Medical Social Work Services (please submit policies for the items outlined on check sheet below)**

Agency Name:

City:

Date:

Policies & Procedure Review	
Medical Social Work 10A NCAC 13J .1106	
Scope of Services Service Availability	
Initial Assessment/Evaluation Re-Assessment Plan of Care Plan of Care Review/Revision Changes in Patient Condition / Identification of Additional Needs Guidelines for Notifying MD Guidelines for Documentation Guidelines for Patient & Family Education	
Referral & Coordination of Care Discharge Planning	
Competency verification of Medical Social Worker Credentialing Supervision	
Physician Orders	

Personnel		Medical Social Worker	Social Worker	Social Worker		
	Employee Name					
	Job Title					
	Signed Job Description					
	Application (or resume)					
	Hire Date					
	License Verification					
	Reference check(s)					
	Blood borne Pathogen training					
	Hep B					
	PPD/TB					
	Orientation					
	Competency Validation					
	SBI/signed authorization					