

# Home and Community Living Characteristics

The following home and community living characteristics must be met by all facilities participating in CAP I/DD, Innovations, or the 1915(i) program. They must be applied to all residents in the facility except where such activities or abilities are contraindicated specifically in an individual's person centered plan and applicable due process has been executed to restrict any of the standards or rights. Residents must be respectful to others in their community and the facility has the authority to restrict activities when those activities are disruptive or in violation of the rights of others living in the community.

**\*ACH facilities may not be the provider of CAP I/DD or Innovations Services.**

**\*\*Facilities on the same campus as an ICF or SNF cannot attest to the Home and Community Living Characteristics.**

- Telephone Access
  - Must be available 24/7/365
  - Operation Assistance must be available if Necessary
  - Must be private
  - Residents are permitted to have and maintain personal phones in their rooms
- Visitors
  - Must be allowed at any time 24/7/365
  - Does not require facility approval (although facility may require visitors to sign in or notify the facility administrator that they are in the facility)
  - Must not have conduct requirements beyond respectful behavior toward other residents
- Living Space
  - Must have no more than 2 residents to a room
  - If two individuals must share a room, they will have choice as to who their roommate is; under no circumstance will individuals be required to room together if either of them objects to sharing a room with the other
  - Must have the ability to work with the facility to achieve the closest optimal roommate situations
  - Must have the ability to lock the rooms
  - Must be allowed to decorate and keep personal items in the rooms
  - Residents must be able to come and go at any hour
  - Residents must have an individual personal lockable storage space available at any time.
  - Must be able to file anonymous complaints
  - Residents must be permitted to have personal appliances and devices in their rooms
- Service Customization
  - Residents must be given maximum privacy in the delivery of their Services
  - Residents must be provided choice(s) in the structure of their Service delivery (services and supports, and from where and whom)
  - Include the individual in care planning process as well as people chosen by the individual to attend care plan meetings
  - Provide the appropriate support(s) to ensure that the individual has an active role in directing the process
  - Person centered planning process must be at convenient locations and times for the individuals to attend
  - Ensure there are opportunities for the person centered plan are updated on a continuous basis
- Kitchen
  - Must be accessible 24/7/365
  - Must have accessible appliances
  - Residents must have input on food options provided
  - Residents must be allowed to choose who to eat meals with including the ability to eat alone if desired
- Group Activities
  - Residents must be given the choice of participating in facility's recreational activities
  - Residents must be allowed to chose who to participate in recreational activities with
- Community Activities
  - Residents must be given the opportunity to take part in community activities of their choosing
  - Residents must be encouraged to remain active in their community
  - Residents must not be restricted from participating in community activities of their choosing
- Community Integration
  - Would anyone view this residence as part of the community?

**\*\*\* This must be posted in a public area in each facility.**