

## BEACON Transaction List

Directions to Add Transaction into Favorites: In SAP Easy Access, go to Favorites at the top of the menu. Choose Insert Transaction and type it in the box. Green Check to complete adding it into Favorites

If you want to sort by PA, OM, Time, and Payroll

Transaction	Used to review	Diagnose
PA20 PA	Actions	<ul style="list-style-type: none"> <li>• Audit if PCR that was approved is different than Action entered into BEACON</li> <li>• To troubleshoot missing/incorrect Date Specifications (IT0041), missing Tax information, Bank Details, etc.</li> <li>• To determine if Planned Work Time (Work schedule rules-WSR) are correct with time entry</li> <li>• To determine if wall is down to do retroactive Action correction (IT0003)</li> <li>• To determine if Compensatory Time Aging (IT9901) has occurred to explain negative bucket balances.</li> </ul>
PTFMLA Time	Family Medical Leave Tracker	Used to identify if an FML event has been entered into BEACON and most importantly whether an absence has been assigned to that event but clashes with time entry in CATS or in PA30.
PA30 PA	Maintaining HR Master Data	Used to rerun Actions, add notes, make changes to records. You can switch between Maintain and Display HR Master Data by going to the main screen of either and clicking on Master Data at the upper left.
PPOSE OM	Organizational Management Display	Used typically to find a relationship if you have the person or position or organizational unit and you need to see the current Org Structure.
PO13 OM	Position	Used to identify relationships between Person, Org Unit, and Job as well as identify premiums, and payout settings
CATS_DA Time	Types of time entry, dates time entered and approved	Transport Errors in which two competing time codes for the same date or to identify Furlough Leave errors.
PT_ERL00 Time	Time evaluation messages	Used to identify excess Furlough Leave errors, leave entered on days not required to work, LWOP greater than 40 hours in a week, etc.
PT_BAL00 Time	Cumulated Time Evaluation Results	Used to identify offsetting of time, specific time types, if leave accruals are occurring, quota balances as of a certain point in time, if holiday time is moving to holiday comp time, etc.
ZOM0178 OM	PCR finder for OM Actions	Used to determine where an OM PCR is.

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Transaction	Used to review	Diagnose
ZPA0178 PA	PCR finder for PA Actions	Used to determine where a PA PCR is.
PUOC_10 Payroll	Remuneration Statement	Used to determine the pay received by an employee including base, overtime, shift premiums, leave taken, and deductions for a specific time period.
PT50 Time	Quota Overview	Used to determine accrual balances, leave balances, and to identify and correct negative quotas (can also use PA61 or PA30)
PT66 Time	Display Time Evaluation Results	This transaction is a combination of accruals from PT50, PT_BAL00, WSR and if the system counted which days as work days, etc.
PC00_M99_C WTR Payroll	Wage Type Reporter	Used to identify payouts of leave, regular pay, premium pay, etc. Variants are already created by BEACON.
ZNCTIME Time	Time Statement Print	Used to see an employees leave balances for a given pay period including offsets. This is a printable stub.
CAT3 Time	Display Time Entry	Used to identify weekly time entry according to the work week as stated on the IT0007 Planned Work Time.
CAT2 Time	Time Entry	Used to actually enter time according to the work week.
PC_Payresult Payroll	Pay results	Used to identify how pay was calculated in a paycheck
ZEMP PA	EE HR Overview	A snapshot for showing all major infotypes for an employee including Employee, Position settings, and Time Data
ZPOS OM	Pos Overview	A snapshot for showing all major infotypes for a position including eligibility settings, level, budgeted salary, etc.