

Revised Changes to Service Code 140

Service code 140 reporting has changed to allow the use of Site/Route/Worker (SRW) Codes to distinguish the different types of categories for Housing and Home Improvement. Users are to set up SRWs using the five new categories as the SRW Description (Figure 1) that were the proposed new service codes.

- 141 – Security Enhancements
- 142 – Home Repair
- 143 – Mobility/Accessibility
- 144 – Furnishings/Appliances
- 145 – Waiver Requests (formerly Other)

| Provider Code : | | A065 | | | | | |
|-----------------|--------------------------|--------------------------------|----------|-----------------------------------|----------------------------|-----------------------------------|--|
| Agency Name : | | J ROBERT PENLAND SENIOR CENTER | | | | | |
| SRWCode | Description | Region | County | Service | | | |
| 142 | HOME REPAIR | A | Cherokee | HOUSING AND HOME IMPROVEMENT(140) | Details... | Service Totals... | |
| 143 | MOBILITY / ACCESSIBILITY | A | Cherokee | HOUSING AND HOME IMPROVEMENT(140) | Details... | Service Totals... | |
| 144 | FURNISHINGS / APPLIANCES | A | Cherokee | HOUSING AND HOME IMPROVEMENT(140) | Details... | Service Totals... | |
| 145 | WAIVER REQUESTS | A | Cherokee | HOUSING AND HOME IMPROVEMENT(140) | Details... | Service Totals... | |
| 300 | HIWASSEE DAM | A | Cherokee | CONGREGATE NUTRITION-ARRA(183) | Details... | Service Totals... | |

Figure 1 - SRW Table - Description

Service code 140 will remain a Non-Unit Reimbursement service. Users must continue to key the total non-unit reimbursement each month for the service code 140.

Instead of keying one to count the client, Users should key expenditure dollars by client on the SRWs. These expenditures will not be used to calculate reimbursement. No unit calculation will take place on entries keyed on the SRWs. It will serve ONLY as a placeholder to capture expenditures by client by month the services are received. (Figure 2)

| Provider Site/Route/Worker Service Totals | | | | | | | | | | | | | | | | |
|---|-----------------|--------|-----------------------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------------------------------------|-------|
| Provider: J ROBERT PENLAND SENIOR CENTER(A065) | | | | | | | | | | | | | | | Region - County : A - Cherokee | |
| Service : HOUSING AND HOME IMPROVEMENT(140) [Maximum monthly units: 1500] | | | | | | | | | | | | | | | Site/Route/Worker : 142 - HOME REPAIR | |
| SSN# | Name | Status | Date Of Birth | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Total |
| 3 | ADAMS BLAINE | A | 1/7/1947 12:00:00 AM | 500 | 100 | | | | | | | | | | | 600 |
| ... | BAINES CLARA | A | 7/22/1947 12:00:00 AM | 1500 | | | | | | | | | | | | 1500 |
| | | | | 2000 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2100 |
| <input type="button" value="Update"/> <input type="button" value="Verify"/> <input type="button" value="Provider Budgets"/> <input type="button" value="Cancel"/> | | | | | | | | | | | | | | | | |

Figure 2 - Service Totals Data Entry Screen

In Figure 3, client information will display on the ZGA-542 Verification Unit Report.

| CONFIDENTIAL | | North Carolina | | | | | | | | | | | | Total | | |
|--|--------------|---|-------|-------|-----|------|-----|-----|-----|-----|-----|-----|-----|--------------------------------|------|-------------|
| Real-Time Data Captured on this report; Not designed to match Reimbursement | | Division of Aging and Adult Services | | | | | | | | | | | | Print Date: 8/2/2013 9:56:02AM | | |
| | | ZGA542 - Unit of Services Verification Report | | | | | | | | | | | | | | |
| | | July 1, 2013 through June 30, 2014 | | | | | | | | | | | | | | |
| | | FY 2014 | | | | | | | | | | | | | | |
| Region A | | Provider A065 | | | | | | | | | | | | | | |
| | | Site / Route 141 - Security / Enhancements | | | | | | | | | | | | | | |
| | | Add SRW descriptions | | | | | | | | | | | | | | |
| County | Service Code | Client Name | ID # | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | Total Units |
| 020 | 140 | GLIDDEN, EVELYN M | 4... | 300 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 300 |
| 020 | 140 | MARLOW, DELBERT | 50... | 400 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 400 |
| 020 | 140 | SHIELDS, EUNICE | 7772 | 1,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1500 |
| Site/Route/Worker Total Units: | | | | 2,200 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,200 |
| Total People Served: | | | | 3 | | | | | | | | | | | | |

Figure 3 - Verification Report

The monthly total will be keyed as expenditures as a Non-Unit Reimbursement as shown in Figure 4.

| Provider Non-Unit Reimbursements | | | | | |
|--|-------------------|---|--|---|------------------------|
| Region : SOUTHWESTERN COMMISSION | | | County : Cherokee | | |
| Provider: J ROBERT PENLAND SENIOR CENTER(A065) | | | Service: HOUSING AND HOME IMPROVEMENT(140) | | |
| Report Month | Admin Direct Cost | Admin Indirect Cost | Program Cost | Total Non Unit Reimbursement | |
| Jul | \$0.00 | \$0.00 | \$11,600.00 | \$11,600.00 | Detail |
| Aug | \$0.00 | \$0.00 | \$800.00 | \$800.00 | Detail |
| <input type="button" value="Cancel"/> | | <input type="button" value="Add Non Unit Reimbursement"/> | | <input type="button" value="Provider Budgets"/> | |

Figure 4 - Non-Unit Reimbursement

Figure 5 is an illustration of the ZGA-549 Non-Unit Verification Report. This report displays a summary of expenditures by SRW codes

| NORTH CAROLINA DIVISION OF AGING AND ADULT SERVICES | | | | | | | | | | | | | | |
|---|-------------------------|--------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------|
| ZGA549 - NON UNIT SERVICE VERIFICATION REPORT | | | | | | | | | | | | | | |
| HOUSING AND HOME IMPROVEMENT REPORT | | | | | | | | | | | | | | |
| SERVICE CODE: 140 REGION CODE: A | | | | | | | | | | | | | | |
| PRINT DATE: 08/02/201310:03:41AM | | | | | | | | | | | | | | |
| FISCAL YEAR: 2014 | | | | | | | | | | | | | | |
| A065 - J ROBERT PENLAND SENIOR CENTER | | | | | | | | | | | | | | |
| COUNTY | DESCRIPTION | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | TOTAL |
| CHEROKEE | Security / Enhancements | 11,300 | 400 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 11,700 |
| CHEROKEE | Home Repairs | 300 | 400 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 700 |
| GRAND Total | | 11,600 | 800 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 12,400 |

Figure 5 - Summary Report