

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 10B0

Title: Race to the Top - Project 10

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$281,873

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs of Race to the Top - Project 10, Certification & Licensure. This project supports efforts at developing and providing mentoring and evaluation services for teachers with provisional B-K licensure.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Grant

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 10B2

Title: Race to the Top - 10.2 Educator Efficiency, Year
2

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$44,199

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the contractual service costs supporting Race to the Top - Project 10.2. Project 10 supports Certification and Licensure efforts. Activity 2 supports educator efficiency and development and offers educator efficiency endorsements.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Grant

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1110

Title: Director's Office

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$216,256

DCA Reference:

Approved:

Description of Services Provided:

The director provides leadership, direction, and oversight in working to achieve the goals and objectives of the division. The director manages all personnel within the division, reviews research on early childhood development issues, responds to requests from the public, prepares and presents information and data about activities within the agency and acts as a conduit between the division's units to ensure the effective coordination of services.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Adoption Assistance, CFDA# 93.659
Child Care and Development Block Grant (CCDBG), CFDA #93.575
Foster Care_Title IV-E, CFDA #93.658
Medicaid Admin and Training CFDA# 93.778
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1111

Title: Human Resources Office - State Appropriation

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$167,939

DCA Reference:

Approved:

Description of Services Provided:

The Human Resources Office provides direction, support and assistance for DCDEE employees in a variety of human resources related functions including employee relations, salary administration, HR policy and procedures, classification, Equal Employment Opportunity (EEO) and support and assistance with BEACON issues.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1112

Title: Legal Services - State

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$220,026

DCA Reference:

Approved:

Description of Services Provided:

This cost center houses the costs associated with the contractual attorneys who provide legal services, guidance, support and assistance to DCDEE.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1113

Title: Policy Unit Supervisor

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$98,245

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the supervisory costs of the Policy Unit. The Policy Unit supervisor provides direction, guidance and assistance in policy formulation, interpretation and implementation .

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1114

Title: Policy Unit - CCDF Quality

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$73,607

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs of the efforts to ensure that DCDEE has adequate, necessary information and resources to provide appropriate public information through the division's website. Staff in the cost center also work to ensure that responses are provided for inquiries from providers, other agencies and the general public and coordinates agency communication with staff and the child care community.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1115

Title: Child Day Care Commission - State

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$9,355

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures costs associated with the NC Child Care Commission. The commission is made up of 17 members who meet quarterly to adopt rules to implement the child care laws established by the NC General Assembly, including health and safety rules, as well as rules for higher voluntary standards for star ratings.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1117

Title: Deputy Director - CCDF

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$104,978

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs associated with the Deputy Director of DCDEE. The Deputy Director is responsible for supporting and assisting the Director in developing, implementing and monitoring goals and objectives for the agency. The Deputy Director also helps to ensure the smooth and efficient operation of DCDEE.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Adoption Assistance, CFDA# 93.659
Child Care and Development Block Grant (CCDBG), CFDA #93.575
Foster Care_Title IV-E, CFDA #93.658
Medicaid Admin and Training CFDA# 93.778
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1118

Title: Pre-K Policy Staff

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$104,978

DCA Reference:

Approved:

Description of Services Provided:

This cost center houses the Early Education Licensure Support & Professional Development (EELSPD) Unit Manager. Responsibilities include overseeing EELSPD mentor-evaluator staff and licensing specialists, implementing N.C. State Board of Education policy regarding birth to kindergarten licensure, preparing for and conducting training, working collaboratively with other entities and agencies on these issues and responding to informational requests.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: More at Four

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1119

Title: Pre-K Budget Staff

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$125,108

DCA Reference:

Approved:

Description of Services Provided:

This cost center houses the Pre-K budget staff. Responsibilities include budgeting allocated funds for all Pre-K programs, ensuring that contracts and contract amendments are appropriately prepared, reviewing and approving monthly expenditures, providing technical advice and assistance to Pre-K programs on financial matters and working with other administrative staff to ensure the program operates smoothly.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: More at Four

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1120

Title: Administration Section - Chief and Support

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$152,825

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs associated with the Section Chief of the Administration Unit. The Administration Section Chief is responsible for management, coordination and monitoring of information services, budgeting, monitoring/compliance and purchase/contract functions for the division. The Section Chief also works to ensure the effective, efficient operation of the division by providing oversight, support and assistance to the administrative function.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1121

Title: Monitoring and Compliance Unit

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$210,106

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs of the monitoring and compliance unit. This unit is responsible for the review and monitoring of the division's Quality Contracts and ensures that contractors are complying with contractual requirements. This unit also has responsibility for safety and emergency preparedness activities and functions.

Allocation Base Definition:

Costs are allocated to the benefiting program(s) based on the contract count.

Source of Statistical Data: Contract database

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1122

Title: Budget Unit Supervisor

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$115,548

DCA Reference:

Approved:

Description of Services Provided:

This cost center is for the division budget officer. The budget officer is responsible for the effective development, implementation and monitoring of the division's budget. This position supervises several other business/budget positions which provide support and assistance in working to administer budgetary and fiscal activities.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1123

Title: Budget Unit - Allocated Administrative Support

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$63,189

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the cost associated with the Business Officer who provides administrative support. Duties include budgetary/fiscal activities in general administrative areas, such as cost allocation, telecommunications allocations, purchase order reconciliation, grant budget activities, accounts payable and numerous other business related activities.

Allocation Base Definition:

Costs are allocated based on monthly invoice/purchase order count by program.

Source of Statistical Data: North Carolina Accounting System - Invoice/Purchase Order Line Support

Time Period Used: Prior month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1125

Title: Budget Unit - CCDF Support

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$75,091

DCA Reference:

Approved:

Description of Services Provided:

This cost center houses the budget unit's business officer position. Responsibilities include implementation, administration and monitoring of the Child Care Development Fund (CCDF) federal grant funds. These funds support a wide array of functions within DCDEE. Staff ensures that CCDF funds are budgeted and spent appropriately and meet match and maintenance of effort requirements.

Allocation Base Definition:

Cost are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575

Updates:

NC DHHS DCDEE Cost Allocation Plan**Section:****RCC:** 1126**Title:** Subsidy Budget Officer**Effective Date:** 07/01/13**Prior Effective Date:****Budget:** \$79,132**DCA Reference:****Approved:****Description of Services Provided:**

This cost center captures the costs associated with managing the child care subsidy funding. Responsibilities include implementing, administering and monitoring the division's child care subsidy and Smart Start budgetary and expenditure activities.

Allocation Base Definition:

Costs are allocated according to the number of children served monthly by funding source. Although costs are allocated to all subsidy funding sources, all federal sources except for CCDF are charged to state funds because state legislation specifies that the SSBG and TANF funds transferred to the Division are to be used for direct child care services only.

Source of Statistical Data: Kids served report**Time Period Used:** Prior month**Benefiting Program(s) List:** Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding**Updates:**

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1128

Title: Contracts and Monitoring - Admin

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$269,864

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs associated with managing all of the division contracts. This responsibility includes assuring that all contracts comply with state and federal contract requirements according to the type of funding to be used. This center also ensures that all contracts are approved, managed and monitored according to departmental requirements and procedures.

Allocation Base Definition:

Costs are allocated according to the benefiting program(s) based on the contract count.

Source of Statistical Data: Contract database

Time Period Used: Prior month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1129

Title: Automation Support Unit-Admin

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$380,431

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures costs associated with the Information Management System (IMS). IMS manages and provides business support for mainframe and web applications, databases, the local area network (LAN), voice and data communications, remote connectivity and coordinates with Seat Management all desktop computer/laptop hardware and software needs. The team provides various levels of business support to approximately 100 in house staff and over 150 field consultants, as well as the Department of Social Services (DSS) and North Carolina Partnership for Children (NCPC).

Allocation Base Definition:

Costs are charged directly to the benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1131

Title: CCDF Automation Support

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$72,131

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs related to the maintenance, modification and enhancement of DCDEE public and private websites. Cost center staff also has responsibility for writing technical and user documentation and developing testing plans.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1132

Title: Regulatory - Customer Service

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$164,169

DCA Reference:

Approved:

Description of Services Provided:

The cost center houses the customer service section. The customer service section responds to information requests from the public concerning child care law and requirements, community resources and division policies and procedures.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions of the Division.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Prior month

Benefiting Program(s) List: Adoption Assistance, CFDA# 93.659
Child Care and Development Block Grant (CCDBG), CFDA #93.575
Foster Care_Title IV-E, CFDA #93.658
Medicaid Admin and Training CFDA# 93.778
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1133

Title: Travel Advance Clearing-Admin

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$0

DCA Reference:

Approved:

Description of Services Provided:

This cost center facilitates the travel advance clearing fiscal process. There is no budget as it is a clearing cost center.

Allocation Base Definition:

Costs are charged directly to the benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1134

Title: MIS Supervisor

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$125,589

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs associated with the management, coordination and administration of the division's information services system. This includes mainframe/web applications, hardware, software, LAN (Local Area Network), communications and remote connectivity.

Allocation Base Definition:

Cost are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System).

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1135

Title: Admin - Special Projects Coordinator

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$86,472

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs of the special projects coordinator. The special projects coordinator is responsible for managing, implementing and coordinating special projects including policy responsibilities, budgetary activities and grant and contractual functions.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1136

Title: Regulatory-Pre Licensing Workshop

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$44,353

DCA Reference:

Approved:

Description of Services Provided:

The cost center captures the costs associated with the management and coordination of the Pre-licensing workshops and provision of administrative support to the Policy and Planning staff.

Allocation Base Definition:

Costs are charged directly to benefiting progrma(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1137

Title: Regulatory - Data Management Support

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$65,553

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the cost of the staff responsible for managing and coordinating data and statistical reports, spreadsheets and documents which help support the regulatory licensing process.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supported.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1138

Title: Licensing Enforcement - Management

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$72,180

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs associated with the management and coordination of the Licensing Enforcement unit. Responsibilities include oversight of the administrative action process and maintenance of records for contested cases and arrests of illegal operators. In addition, staff assist the Assistant Attorney General in preparing for hearings and developing settlement agreements. Staff represents the division in contested case hearings and assists the division director with settlement agreements.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1139

Title: Regulatory - Intake Programs CCDF

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$111,548

DCA Reference:

Approved:

Description of Services Provided:

This cost center provides programmatic support and assistance in management and coordination of abuse & neglect complaint intake. This includes maintaining complaint records, recording, assessing and evaluating complaint reports to determine the type of investigation required and ensuring agency policies and processes are followed regarding receipt of information and dissemination of information in reports. Additional duties include assisting in coordinating the initial step of child abuse and neglect investigations with county Division of Social Services (DSS) offices.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan**Section:****RCC:** 1140**Title:** Regulatory Services - Section Chief**Effective Date:** 07/01/13**Prior Effective Date:****Budget:** \$144,893**DCA Reference:****Approved:****Description of Services Provided:**

This cost center houses the Section Chief's office whose duties and responsibilities include management, administration and coordination of the regulatory section. The regulatory services section is responsible for assuring safe, healthy child care environments in licensed child care centers, promoting availability of child care, improving public information regarding child care, monitoring child care arrangements for compliance, investigating reports of illegal operations, issuing licenses/permits, and providing technical assistance and training for child care providers.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)**Time Period Used:** Current month**Benefiting Program(s) List:** Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding**Updates:**

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1141

Title: CCDF Regulatory - Administrative Support

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$331,031

DCA Reference:

Approved:

Description of Services Provided:

This cost center provides administrative and clerical support for the regulatory team through ensuring that child care licenses are appropriately verified, copied and mailed in a timely manner. In addition, this section ensures that daily logs, weekly mailings and review documentation, prior to forwarding to the Master File, are completed in a timely manner. The section also processes applications and permits for "drop in" care and processes paperwork related to stop actions resulting from administrative actions.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supported.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1142

Title: Regulatory Program - Assistant Chief

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$114,065

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the cost associated with the supervision of the regulatory program coordinators whose role is to coordinate and manage the statewide activities of regulatory field staff, the policy unit and team support units within the section. In addition, the position in this cost center assures collaboration occurs effectively between DCDEE and other state and local agencies by serving on various committees.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan**Section:****RCC:** 1143**Title:** CCDF Regulatory Services Team**Effective Date:** 07/01/13**Prior Effective Date:****Budget:** \$2,644,947**DCA Reference:****Approved:****Description of Services Provided:**

This cost center supports regional positions throughout North Carolina. Responsibilities of these positions include management of a territory via effectively and efficiently overseeing job responsibilities of staff by providing training, mentoring and guidance, responding to questions and concerns of the child care community, collaborating with partnering agencies to promote high quality child care, preparing and recommending administrative actions, testifying if needed, and providing data and needs assessments to DCDEE for appropriate regional territories and other state and local entities.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A**Time Period Used:** N/A**Benefiting Program(s) List:** Child Care and Development Block Grant (CCDBG), CFDA #93.575**Updates:**

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1144

Title: Regulatory - Customer Service

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$49,946

DCA Reference:

Approved:

Description of Services Provided:

This cost center is responsible for providing direction and supervision to the customer service unit. The staff member in this center also oversees the preparation of customer service reports and other service data for the Regulatory staff.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1145

Title: Regulatory - Service Teams

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$1,507,823

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs associated with the Child Day Care Program Supervisors. Included in their responsibilities are the management of a territory and oversight of assigned consultants by providing training, mentoring and guidance. Additional responsibilities include responding to questions and concerns of the child care community, collaboration with partnering agencies to promote high quality child care, preparing and recommending administrative actions, testifying as needed and providing data and needs assessments to DCDEE regarding territories.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1147

Title: Abuse and Neglect Section

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$700,445

DCA Reference:

Approved:

Description of Services Provided:

This cost center supports efforts at investigating allegations of child abuse and neglect and violations of child care requirements in child care facilities and determines when enforcement actions should be considered. In addition, staff in this unit prepares administrative actions and testifies when needed and also provides technical assistance and training to child care facility staff.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1148

Title: Criminal Records Checks-Child Care-SBI

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$130,592

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the budgeted funding for the State Bureau of Investigation (SBI) payments for charges relating to criminal records checks.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Local Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1149

Title: CCDF Abuse and Neglect

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$462,516

DCA Reference:

Approved:

Description of Services Provided:

The cost center captures the costs associated with supporting efforts to investigate allegations of child abuse and neglect and violations of child care requirements in child care facilities. Staff determines when enforcement actions should be considered, prepare administrative actions and testifies when needed and also provides technical assistance and training to child care facility staff.

Allocation Base Definition:

Costs are charged directly to benefiting program(s),

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1150

Title: Regulatory - CCDF Consultant

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$55,492

DCA Reference:

Approved:

Description of Services Provided:

This cost center houses regional staff who work to monitor requirements in child care facilities and promote high quality care. This is accomplished by assisting operators in preparation for assessments, determining star levels of the rated license system, investigating complaint reports, determining enforcement actions, preparing and monitoring administrative actions and testifying when needed.

Allocation Base Definition:

Costs are directly charged to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1151

Title: CCDF Customer Service

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$52,277

DCA Reference:

Approved:

Description of Services Provided:

The cost center supports customer service efforts by tracking print inventory, processing and assisting with bulk publication orders, preparing monthly fire inspection packets for child care providers, preparing monthly publication audits and other customer support activities.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supported.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll Report)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1152

Title: CCDF - Regional Program Coordinators

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$303,654

DCA Reference:

Approved:

Description of Services Provided:

The cost center captures the costs of the regional Child Day Care (CDC) Program coordinators. Their role is to provide management of and coordination for the regional licensing branch programs and operations. Regional coordinators oversee CDC supervisors and provide training, mentoring and guidance. They also work closely with the child care community, collaborate with other agencies and entities, prepare and recommend administrative actions and work to promote quality child care services.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll Report)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan**Section:****RCC:** 1153**Title:** CCDF - Lead Child Care Consultants**Effective Date:** 07/01/13**Prior Effective Date:****Budget:** \$738,859**DCA Reference:****Approved:****Description of Services Provided:**

The cost center captures the costs associated with the Lead Child Care Consultants. The Lead Child Care Consultants work within their region to promote high quality care and conduct pre-licensing activities and workshops for potential child care providers, provide training and program consultation for potential and current operators, mentor new child care consultants by providing individualized training and generally work to promote greater understanding of child care requirements.

Allocation Base Definition:

Payroll costs are charged directly to benefiting program(s). Administrative costs are allocated to Infant Toddler Set Aside based on the number of infants and toddlers enrolled in child care programs out of the total number of children enrolled.

Source of Statistical Data: GHA060-2s3 Statistical Summary-State Report (Child Care Analysis Detail)**Time Period Used:** Prior month**Benefiting Program(s) List:** Child Care and Development Block Grant (CCDBG), CFDA #93.575**Updates:**

NC DHHS DCDEE Cost Allocation Plan**Section:****RCC:** 1154**Title:** CCDF - Monitoring Improvement**Effective Date:** 07/01/13**Prior Effective Date:****Budget:** \$2,182,765**DCA Reference:****Approved:****Description of Services Provided:**

This cost center captures the costs associated with the regional CDC Program Supervisors and CDC Program Specialists. These positions work, within their region, to monitor requirements in child care facilities, promote high quality care by assisting operators in preparation for assessments and also determine "star" levels of the state licensing system. In addition, these positions work to investigate complaint reports, determine enforcement actions, prepare and monitor administrative actions and provide technical advice and assistance.

Allocation Base Definition:

Payroll costs are charged directly to benefiting program(s). Administrative costs are allocated to Infant Toddler Set Aside based on the number of infants and toddlers enrolled in child care programs out of the total number of children enrolled.

Source of Statistical Data: GHA060-2s3 Statistical Summary-State Report (Child Care Analysis Detail)**Time Period Used:** Prior month**Benefiting Program(s) List:** Child Care and Development Block Grant (CCDBG), CFDA #93.575**Updates:**

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1155

Title: CCDF Licensing Enforcement

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$198,782

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs of staff who work to review and prepare administrative actions. Staff also provides assistance to supervisors and managers regarding corrective action plans and comment on responses related to administrative actions. Staff assists with the development and analysis of Settlement Agreements as well as a variety of reports for the section and division.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1156

Title: Licensing Enforcement - Admin Support

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$46,194

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the cost of the administrative support position who provides general clerical and administrative support for the section chief. The position also supports the attorneys who are assigned to DCDEE.

Allocation Base Definition:

Costs are charged directly to benefiting program(s). Due to limited administrative funding availability, costs are directly charged to state funding.

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1157

Title: Regulatory - Regional Licensing Staff

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$167,070

DCA Reference:

Approved:

Description of Services Provided:

This cost center houses staff whose duties and responsibilities include monitoring requirements in child care facilities, promoting high-quality care by assisting operators in preparation for assessments, determining star levels of the rated license system, investigating complaints, determining when enforcement actions should be considered and providing technical assistance and training to child care providers. These positions are funded by the Pre-K fund.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: More at Four

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1158

Title: Regulatory - Support

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$178,224

DCA Reference:

Approved:

Description of Services Provided:

The cost center captures the costs associated with staff responsible for training, administering and coordinating pre licensing workshops as required by the law, providing policy consultation for field staff and supporting the webmaster.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supported.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1159

Title: CRC Child - Flagged Background Checks

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$58,417

DCA Reference:

Approved:

Description of Services Provided:

The cost center captures the costs associated with providing assistance in handling the criminal records background checks for child care workers which have been flagged or are problematic for various reasons.

Allocation Base Definition:

Cost are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll system)

Time Period Used: N/A

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan**Section:****RCC:** 1160**Title:** Workforce Qualification Support**Effective Date:** 07/01/13**Prior Effective Date:****Budget:** \$246,308**DCA Reference:****Approved:****Description of Services Provided:**

This cost center is located within the Child Care Capacity Building (CCCB) Section of the Education and Training Unit. Staff is responsible for providing management, supervision, implementation and coordination of the education evaluation work process and staff. Responsibilities also include compliance with mandated standards for education and in-service training and evaluation, approval of all equivalencies, as well as N.C. credentials and promoting collaboration in the development of a comprehensive plan for addressing professional development needs of child care providers. Education and Training is also charged with determining the administrative level and lead teacher status of child care personnel.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A**Time Period Used:** N/A**Benefiting Program(s) List:** Child Care and Development Block Grant (CCDBG), CFDA #93.575**Updates:**

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1161

Title: Workforce Unit - CCDF Quality

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$168,487

DCA Reference:

Approved:

Description of Services Provided:

This cost center is located within the Child Care Capacity Building (CCCB) Section of the Education and Training Unit. Staff is responsible for management, implementation and coordination of initial data entry work. Staff also reviews unit program needs, issues and requirements with the program managers and works to collaborate with other units in implementation of a comprehensive plan for addressing professional development needs of child care providers. This facilitates attainment of statutory rule requirements regarding education standards and the rated license system.

Allocation Base Definition:

Costs are directly charged to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575

Updates:

NC DHHS DCDEE Cost Allocation Plan**Section:****RCC:** 1164**Title:** Regulatory - Intake Programs - State**Effective Date:** 07/01/13**Prior Effective Date:****Budget:** \$107,922**DCA Reference:****Approved:****Description of Services Provided:**

This cost center captures the costs associated with the provision of programmatic support and assistance with the management and coordination of abuse and neglect complaint intake reports. This includes maintaining complaint records, recording, assessing and evaluating complaint reports to determine the type of investigation and ensuring agency policies and processes are followed regarding receipt of information and dissemination of information. Additional duties include assisting in coordinating the initial steps of child abuse and neglect investigations with county Division of Social Services (DSS) offices.

Allocation Base Definition:

Costs are charged directly to benefiting program(s). Due to limited administrative funding availability, costs are directly charge to state funding.

Source of Statistical Data: N/A**Time Period Used:** N/A**Benefiting Program(s) List:** State Funding**Updates:**

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1166

Title: Regulatory - Intake Program Management

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$58,805

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs associated with the programmatic management, administration and coordination of the abuse and neglect complaints intake process. Responsibilities include developing and implementing procedures to assist intake consultants, ensuring agency policies and procedures are followed regarding receipt of complaints, supervising intake consultants, serving as a liaison regarding intake complaints with statewide Division of Social Services (DSS) offices and responding to webmaster requests concerning issues with child care facilities.

Allocation Base Definition:

Costs are allocated based on paid full ime equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1167

Title: Policy Contract Unit - Admin (CCDF)

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$60,589

DCA Reference:

Approved:

Description of Services Provided:

This cost center houses the Policy Contract position which provides support and assistance with management of the Pre-K database. Responsibilities also include the coordination of data monitoring, reporting and linking to ensure that appropriate payments are made for Pre-K program kids.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1168

Title: Workforce Education and Training Manager

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$69,225

DCA Reference:

Approved:

Description of Services Provided:

The cost center houses the Education and Training (ET) Unit Manager. Responsibilities include management of ET program needs, issues and requirements. Additional duties include supervision of staff, coordination with unit staff to meet goals and objectives, collaboration with Regulatory staff on comprehensive professional development plans and review of in-service training.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1169

Title: CRC Support-Flagged Background Checks

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$45,813

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs of the administrative support for efforts in managing, coordinating and administering the background check process for child care workers who have been flagged for various reasons.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1170

Title: Subsidy Services - Section Chief

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$139,989

DCA Reference:

Approved:

Description of Services Provided:

This cost center supervises and provides administrative support to the statewide child care subsidy program. The center includes the section chief and one clerical position. The section chief is responsible for assuring that all child care subsidy policy and procedures are consistent with state and federal law and funding requirements and that such policy is provided to the local subsidy administration agencies in a clear and timely manner.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1171

Title: Subsidy - Program Field Operations

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$77,015

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs associated with the supervisor of the field based program consultants. The supervisor provides oversight and direction to the consultants who provide training and technical assistance to the local subsidy administration agencies.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1172

Title: Policy Contract Unit - Admin

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$109,197

DCA Reference:

Approved:

Description of Services Provided:

This cost center houses the Policy/Research Unit which helps to coordinate the Child Care Commission rulemaking tasks, legislative tasks and also serves as the Administrative Procedures Act (APA) coordinator and provides support with Title VI compliance.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1173

Title: Subsidy Program Coordinators

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$263,307

DCA Reference:

Approved:

Description of Services Provided:

This cost center is responsible for developing and disseminating child care subsidy policy. This responsibility includes reviewing state and federal law and rules related to the child care subsidy program and developing policy and procedures for the local subsidy administration agencies. Staff provides technical assistance to the division subsidy program consultants and on occasion, local agency staff, about policy application and interpretation.

Allocation Base Definition:

Costs are allocated according to number of children served monthly by funding source. Although costs are allocated to all subsidy funding sources, all federal sources except for CCDF are charged to state funds because state legislation specifies that the SSBG and TANF funds transferred to the Division are to be used for direct child care services only.

Source of Statistical Data: Child care subsidy reimbursement report - Kids served report

Time Period Used: Prior month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1174

Title: CCDF Grants Manager

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$80,279

DCA Reference:

Approved:

Description of Services Provided:

This cost center houses the CCDF grant manager who provides research, development and coordination of professional development training for Regulatory and DCDEE staff. Responsibilities also include the development of in depth orientation and training for new consultants and serving on committees that review policies and procedures for state-wide projects. In addition, the manager develops methods, procedures and systems to support learning initiatives, evaluates and measures the effectiveness of training and develops new training programs.

Allocation Base Definition:

Costs are charged directly to benefiting program(s),

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1175

Title: SEEK Position - CCDF

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$142,268

DCA Reference:

Approved:

Description of Services Provided:

The cost center captures the costs associated with the SEEK (Subsidized Early Education for Kids) project for DCDEE. SEEK is the new attendance reporting and payment delivery system for the subsidized child care program in NC. Responsibilities of staff in this cost center include systems planning, design and implementation in addition to contractual funding for vendor point of sale payments.

Allocation Base Definition:

Costs are charged directly to the benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Child Care Mandatory and Matching Funds of the CCDF, CFDA #93.596

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1176

Title: Subsidy Policy

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$75,884

DCA Reference:

Approved:

Description of Services Provided:

This cost center supervises child care subsidy policy development. These responsibilities include assuring that all policy is consistent with current state and federal requirements, that policy changes are accurate and distributed in a timely manner and that state and local agency subsidy staff receive appropriate materials and training.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1177

Title: Subsidy Services Consultants

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$579,190

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the cost of staff providing training and technical assistance to the local subsidy administration agencies. Staff is responsible for assuring that local agency staff applies the subsidized child care policy accurately. This is accomplished by visiting the local agencies on a regular basis to spot check files, providing training to new staff and training all local agency staff when policies change.

Allocation Base Definition:

Costs are allocated according to the number of children served monthly by funding source. Although costs are allocated to all subsidy funding sources, all federal sources except for CCDF are charged to state funds because state legislation specifies that the SSBG and TANF funds transferred to the Division are to be used for direct child care services only.

Source of Statistical Data: Child care subsidy reimbursement system - Kids served report

Time Period Used: Prior month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1178

Title: Program Compliance

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$239,955

DCA Reference:

Approved:

Description of Services Provided:

The responsibilities of this cost center are to monitor local subsidy administration agencies for compliance with state and federal policy and to assure corrective action is taken if findings occur. This center's responsibilities include providing technical assistance to local agencies during fraud investigations and recovery and similar issues related to compliance with program requirements.

Allocation Base Definition:

Costs are allocated according to the number of children served monthly by funding source. Although costs are allocated to all subsidy funding sources, all federal sources except for CCDF are charged to state funds because state legislation specifies that the SSBG and TANF funds transferred to the Division are to be used for direct child care services only.

Source of Statistical Data: Child care subsidy reimbursement system - Kids served report

Time Period Used: Prior month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1179

Title: CRC Adult Processors - Admin Support

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$40,961

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the administrative support costs associated with performing initial childcare employment records checks.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supported.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Adoption Assistance, CFDA# 93.659
Child Care and Development Block Grant (CCDBG), CFDA #93.575
Foster Care_Title IV-E, CFDA #93.658
Medicaid Admin and Training CFDA# 93.778
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan**Section:****RCC:** 1180**Title:** Criminal Records Check - Adult Access**Effective Date:** 07/01/13**Prior Effective Date:****Budget:** \$82,463**DCA Reference:****Approved:****Description of Services Provided:**

This cost center is responsible for processing criminal records checks (CRC) for staff who work in adult care facilities, e.g., nursing homes and adult care homes. This center is also responsible for processing some criminal records check requests for individuals applying to be foster parents or adoptive parents of children. Processing the criminal record checks includes receiving and reviewing applications, submitting requests to the State Bureau of Investigation (SBI), reviewing information received from SBI for criminal activity that affects approval to care for adults or children, entering data into the system, and preparing appropriate notification to applicants

Allocation Base Definition:

Costs are allocated based on the number of monthly criminal records checks performed.

Source of Statistical Data: Criminal Records Check system**Time Period Used:** Prior month**Benefiting Program(s) List:** Adoption Assistance, CFDA# 93.659
Child Care and Development Block Grant (CCDBG), CFDA #93.575
Foster Care_Title IV-E, CFDA #93.658
Medicaid Admin and Training CFDA# 93.778
State Funding**Updates:**

NC DHHS DCDEE Cost Allocation Plan**Section:****RCC:** 1181**Title:** Workforce Section Supervisor**Effective Date:** 07/01/13**Prior Effective Date:****Budget:** \$158,942**DCA Reference:****Approved:****Description of Services Provided:**

This cost center is responsible for planning and managing the work of the Workforce Section. The Workforce Section is responsible for determining that all employees of child care facilities meet state child care licensing requirements. These requirements include individual employees education and experience related to child care as well as mandated criminal records checks. In addition, the DCD Workforce Section manages the criminal record check process for other DHHS agencies that license adult care facilities and other types of child care arrangements, such as foster care and adoption services.

Allocation Base Definition:

Costs are allocated based on the number of monthly criminal records checks performed.

Source of Statistical Data: Criminal Records Check system**Time Period Used:** Prior month

Benefiting Program(s) List: Adoption Assistance, CFDA# 93.659
Child Care and Development Block Grant (CCDBG), CFDA #93.575
Foster Care_Title IV-E, CFDA #93.658
Medicaid Admin and Training CFDA# 93.778
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1182

Title: Criminal Records Check Unit Manager

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$72,783

DCA Reference:

Approved:

Description of Services Provided:

This cost center is responsible for supervising the work of the Criminal Record Check (CRC) unit. The unit processes all of the CRC requests for a variety of child and adult care facilities required to be licensed or approved by State DHHS agencies. Costs include administrative support costs of the units, such as postage for mailing the notification letters.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Adoption Assistance, CFDA# 93.659
Child Care and Development Block Grant (CCDBG), CFDA #93.575
Foster Care_Title IV-E, CFDA #93.658
Medicaid Admin and Training CFDA# 93.778
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1183

Title: Criminal Records Check-Adult Access
Supervisor

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$58,898

DCA Reference:

Approved:

Description of Services Provided:

This cost center is responsible for supervising the processing of criminal record check requests for individuals applying to become foster parents or adoptive parents of children or who apply to work in adult care facilities.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Adoption Assistance, CFDA# 93.659
Child Care and Development Block Grant (CCDBG), CFDA #93.575
Foster Care_Title IV-E, CFDA #93.658
Medicaid Admin and Training CFDA# 93.778
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1184

Title: CRC Childcare Supervisor

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$66,271

DCA Reference:

Approved:

Description of Services Provided:

This cost center is responsible for supervising the processing of criminal record check requests for staff who work in childcare facilities.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1185

Title: Foster/Adoptive Finger Print Checks

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$168,000

DCA Reference:

Approved:

Description of Services Provided:

This cost center contains the funding used to pay the State Bureau of Investigation for checking the state and national criminal records of persons applying to be foster or adoptive parents of children. There are no positions in this cost center.

Allocation Base Definition:

Costs are charged directly to each program based on the number of finger print cards for each type of applicant processed and returned by the SBI.

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Social Services Block Grant, CFDA# 93.667
Stephanie Tubbs Jones Child Welfare Services Program, CFDA #93.645

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1186

Title: CRC Child and Adult Processors

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$47,036

DCA Reference:

Approved:

Description of Services Provided:

The unit is responsible for processing some of the CRC requests for a variety of child and adult care facilities required to be licensed or approved by State DHHS agencies. The processing responsibilities include receiving and reviewing applications for criminal records checks, submitting requests to the SBI, reviewing information returned from SBI, and sending appropriate notifications of findings to applicants.

Allocation Base Definition:

Costs are allocated based on the number of monthly criminal records checks performed.

Source of Statistical Data: Criminal Records Check system

Time Period Used: Prior month

Benefiting Program(s) List: Adoption Assistance, CFDA# 93.659
Child Care and Development Block Grant (CCDBG), CFDA #93.575
Foster Care_Title IV-E, CFDA #93.658
Medicaid Admin and Training CFDA# 93.778
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1187

Title: CRC Child Approval Processors

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$125,517

DCA Reference:

Approved:

Description of Services Provided:

The cost center oversees background checks for child care workers who have been flagged for various reasons.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1188

Title: CRC Child CCDF Processors

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$160,384

DCA Reference:

Approved:

Description of Services Provided:

This cost center houses clerical support for the Criminal Records Section. Staff provides assistance with the administration and coordination of background checks for child care workers.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1189

Title: CRC Child Processors

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$40,574

DCA Reference:

Approved:

Description of Services Provided:

This cost center houses clerical support for the Criminal Records Check Unit.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1190

Title: Regulatory - Regional Investigations Managers

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$150,557

DCA Reference:

Approved:

Description of Services Provided:

This cost center houses regional CDC program managers. Responsibilities include management and coordination, on a regional basis, of investigations of abuse and neglect allegations, violations of child care requirements in facilities, review of enforcement actions, review and preparation of administrative actions, testifying when needed, and providing technical advice and assistance for regional field staff.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1191

Title: Regulatory -Regional Compliance Managers

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$318,853

DCA Reference:

Approved:

Description of Services Provided:

The cost center houses regional compliance managers. Their responsibilities include management, coordination and oversight of the investigatory activities of the regional Child Abuse/Neglect consultants. This is accomplished by providing consultation and supervision for team supervisors and providing oversight for analysis of administrative sanctions taken in response to investigations.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1192

Title: Admin - CCDF Planner

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$72,804

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the cost of staff responsible for coordinating, managing and implementing the block grant planning process for the Child Care Development Fund grant.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1193

Title: Admin - Interpreter Services

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$49,406

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs associated with the provision of foreign language interpreter services for the division. Responsibilities include providing Spanish translation, interpreter and document review services.

Allocation Base Definition:

Costs are charged directly to benefiting program(s),

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1194

Title: Subsidy - Program Manager

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$80,754

DCA Reference:

Approved:

Description of Services Provided:

The cost center captures the costs associated with the Subsidy Program Manager. Duties include providing management, coordination and oversight for compliance and monitoring of local subsidy administrative agencies to ensure compliance with state and federal policy. The staff in this center also oversees provision of technical assistance for local agencies during fraud investigations.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1195

Title: Subsidy - Program Support

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$44,590

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the cost associated with the staff who provides administrative support and assistance for the Subsidy Program management efforts. Position also provides administrative support for field consultants.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supported.

Source of Statistical Data: B0149 - Positions by Funding Source

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1196

Title: Regulatory - Compliance Chief/Support

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$126,829

DCA Reference:

Approved:

Description of Services Provided:

The cost center captures the costs associated with the provision of statewide management, oversight and coordination of child abuse and neglect investigative activities and intake and customer service functions within the section. The cost center also houses administrative and clerical support and provides assistance for the above listed duties and responsibilities.

Allocation Base Definition:

This cost center is allocated based on full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1197

Title: Regulatory - Licensing CDC Program Supervisors

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$1,100,320

DCA Reference:

Approved:

Description of Services Provided:

This cost center is under the Regulatory Services Section. It houses the supervisors for the Eastern, Western, South Central and North Central Regions. The supervisors are responsible for managing, within their territory, the work of consultants by providing training, mentoring and guidance, responding to questions and inquiries from the child care community, collaborating with partnering agencies, preparing and recommending administrative actions and providing data as needed to DCDEE.

Allocation Base Definition:

Costs are allocated based on paid full time equivalent (FTE) positions supervised.

Source of Statistical Data: B0149 - Paid Positions by Funding Source BEACON (Payroll System)

Time Period Used: Current month

Benefiting Program(s) List: Child Care and Development Block Grant (CCDBG), CFDA #93.575
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 11B0

Title: Race to the Top - Project 11

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$500

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs associated with Project 11, Access and Articulation. The project supports efforts for the Early Childhood Associate Degree programs in the NC Community College system to attain National Association for Education of Young Children accreditation (NAEYC).

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Grant
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 12B0

Title: Race to the Top - Project 12

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$1,000

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs for Project 12, Compensation and Retention. Project 12 provides scholarship funding for coaches, mentors, trainers and other specialists. The project also provides funding for education based salary supplements for quality teachers and administrators.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Grant
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 13B0

Title: Race to the Top - Project 13

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$500

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the cost of Project 13, Cultural Competence. Project 13 provides funding to support efforts at improving the cultural competence of the early childhood workforce through training, curriculum and assessment tools.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Grant
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 14B0

Title: Race to the Top - Project 14

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$4,500

DCA Reference:

Approved:

Description of Services Provided:

This cost centers captures costs for Project 14, Early Childhood Director Leadership Institute. Project 14 provides funding to support efforts at strengthening and improving management skills for childcare directors.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Grant
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1631

Title: QRIS Participation

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$17,245

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures general supporting costs for Project 4, Quality Rating and Improvement System (QRIS) Participation. Project 4 supports efforts of public schools and religious affiliated early learning development programs to achieve licensure.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Activity 1
Race to the Top Activity 2
Special Projects Other

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1632

Title: QRIS Tool Development (5)

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$112,740

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures general operating costs for Project 5, Quality Rating and Improvement System (QRIS) Tool Development. Project 5 supports efforts to develop plans for creating a new assessment and the subsequent pilot testing of the assessment in child care centers and family care homes.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Activity 1

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1633

Title: Increase Access (6)

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$267,112

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the general operating costs for Project 6, Increase Access. This projects supports efforts at increasing the quality of 1 and 2 star Early Learning Development (ELD) programs to at least a 3 star status.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Activity 1
Race to the Top Activity 2
Race to the Top Activity 3
Race to the Top Activity 4
Special Projects Other

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1634

Title: QRIS Validation (7)

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$21,795

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the general operating costs for Project 7, Quality Rating Improvement System (QRIS) Validation.. Project 7 supports efforts at determining if differences in quality ratings are associated with differences in children's progress, documenting program features closely associated with differences in child outcomes and identifying quality features that distinguish between programs.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Activity 1
Special Projects Other

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1635

Title: Enhanced Professional Development (8)

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$162,045

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the general operating costs for Project 8, Enhanced Professional Development. Project 8 supports efforts to improve access to professional development, to improve the quality of professional development and to upgrade practices for coaching and mentoring.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Activity 1
Race to the Top Activity 2
Race to the Top Activity 3
Race to the Top Activity 4
Special Projects Other

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1636

Title: Early Learning and Development Standards

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$7,276

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs of Project 9, Early Learning & Development Standards. Project 9 supports efforts such as developing a training guide, online module, and parent video that aligns with revised Early Learning Development (ELD) standards.

Allocation Base Definition:

Costs are charged directly to benefiting program(s),

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Activity 1
Special Projects Other

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1637

Title: Certification and Licensure (10)

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$231,265

DCA Reference:

Approved:

Description of Services Provided:

This cost center houses the costs for temporary employment services, rental, postage, printing, supplies and transportation expenses for Project 10. Project 10 supports efforts at B-K licensure.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Activity 1
Race to the Top Activity 2
Race to the Top Activity 3
Special Projects Other

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1638

Title: Access and Articulation

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$14,300

DCA Reference:

Approved:

Description of Services Provided:

This cost center houses the costs for temporary employment services, rental, postage, printing, supplies and transportation expenses for Project 11, Access and Articulation. Project 11 works to provide support for Early Childhood Associate Degree programs in the N.C. Community College system to attain National Association for Education of Young Children (NAEYC) accreditation.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Activity 1
Race to the Top Activity 2
Special Projects Other

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1639

Title: Compensation & Retention (12)

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$70,258

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures temporary employment services, rental, postage and office supplies expenses for Project 12, Compensation and Retention. Project 12 provides scholarship funding for coaches, mentors, trainers and other specialists and also provides funding for education based salary supplements for qualified teachers and administrators.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Activity 1
Race to the Top Activity 2
Special Projects Other

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1640

Title: Cultural Competence (13)

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$19,889

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures temporary employment service, rental, postage, and office supply expenses for Project 13, Cultural Competence. Project 13 provides funding to support efforts at improving the cultural competence of the early childhood workforce through training, curriculum and assessment tools.

Allocation Base Definition:

Costs are directly charged to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Activity 1
Special Projects Other

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1641

Title: ELD Program Administrator Support

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$4,595

DCA Reference:

Approved:

Description of Services Provided:

The cost center houses temporary employment services, rental, postage and office supply expenses for Project 14, Early Childhood Director Leadership Institute. Project 14 provides funding to support efforts at strengthening and improving management skills for childcare directors.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Activity 1
Special Projects Other

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 1808

Title: Pre-K Academic Services-Data Contract

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$200,000

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the cost of the Pre-K Academic Services. Staff serve as a liaison with the NC Department of Public Instruction Educator Recruitment Section and is responsible for professional development, consultation and training for teachers, site administrators and EELSPD unit mentors and evaluators. Staff also administer activities for mandated training and serve as teacher licensure and policy consultants for teacher licensure applications, actions and recommendations. Other responsibilities include confirming teacher registration and other licensure information, working with regional teams on licensing issues and reviewing transcripts to determine eligibility for lateral entry and provision add-on.

Allocation Base Definition:

Costs are charged directly to benefiting programs.

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: More at Four
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 5B00

Title: Race to the Top - Project 5 Staff & Operating (5)

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$48,609

DCA Reference:

Approved:

Description of Services Provided:

The cost center captures temporary employment service, rental, postage, and office supply expenses for Project 4, the Quality Rating Improvement System (QRIS) Tool Development. This project supports efforts working with a consortium of states to develop plans for creating a new assessment and pilot testing the assessment in child care centers and family care homes.

Allocation Base Definition:

Costs are directly charged to benefiting programs

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Grant
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 6B00

Title: Race to the Top - Project 6 - Staff & Operating

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$21,960

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures temporary employment service, rental, postage, travel and office supplies expenses for Project 6, Increase Access. Project 6 supports efforts towards increasing the quality of 1 and 2 star Early Learning Development (ELD) programs to at least a 3 star status.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Grant
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 7B00

Title: Race to the Top - Project 7 Staff & Operating

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$15,000

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures the costs associated with Project 7, Quality Rating Improvement System (QRIS) Validation. Project 7 supports efforts at determining if differences in facility quality ratings are associated with differences in children's progress, documenting the program features closely associated with differences in child outcomes and identifying quality features that distinguish between programs.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Grant
State Funding

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 8B00

Title: Race to the Top - Project 8 - Staff and Operating

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$60,000

DCA Reference:

Approved:

Description of Services Provided:

The cost center captures the costs of Project 8, Professional Development. Project 8 supports efforts at improving access and quality of professional development and also upgrading practices on coaching and mentoring.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Grant

Updates:

NC DHHS DCDEE Cost Allocation Plan

Section:

RCC: 9B00

Title: Race to the Top - Project 9

Effective Date: 07/01/13

Prior Effective Date:

Budget: \$5,000

DCA Reference:

Approved:

Description of Services Provided:

This cost center captures costs for Project 9, Early Learning & Development Standards. Project 9 supports efforts at developing a training guide, online module and parent video that aligns with revised Early Learning Development (ELD) standards.

Allocation Base Definition:

Costs are charged directly to benefiting program(s).

Source of Statistical Data: N/A

Time Period Used: N/A

Benefiting Program(s) List: Race to the Top Grant

Updates: