



Health and
Human Services

Pat McCrory
Governor

Richard O. Brajer
Secretary, DHHS

Laketha M. Miller
Controller

March 23, 2016

A handwritten signature in blue ink, appearing to read 'Laketha M. Miller', is written over a faint, light blue circular stamp.

Dear County Director of Social Services/Child Support Enforcement Agency Directors:

Subject: DSS Fiscal Manual Updates/Changes

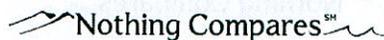
The DSS Fiscal Manual has been reissued with the date of March 31, 2016. The reissued DSS Fiscal Manual replaces all past issuances of the DSS Fiscal Manual. The DSS Fiscal Manual is available to local DSS personnel via the DHHS Office of the Controller's website. In addition, copies of the most important correspondence (e.g. County Director Letters and Child Support Enforcement Agency Directors Letters) are posted for your convenience for viewing or downloading.

You may view or download the DSS Fiscal Manual from the DHHS Office of the Controller Home Page: <http://www.ncdhhs.gov/control/>

Click on County Departments of Social Services
Click on Fiscal Manual

The following is a brief summary of the updates/changes made to this Fiscal Manual reissue.

- 1) NC County Reimbursement Ledger Suite (NC-CoReLS) has replaced Maximus suite. For technical issues, counties can send inquiries to dhhs.corels.support@dhhs.nc.gov. See section IV-A.
- 2) Staff changes were made. See Appendix III.
- 3) Review Appendix-I under the linked titled "New Updates 3rd Qtr." for a direct link to these and other DSS Fiscal Manual revisions.



State of North Carolina · Department of Health and Human Services
Office of the Controller
Location: 1050 Umstead Drive · Raleigh · NC · 27603
Mailing Address: 2019 Mail Service Center · Raleigh · NC · 27699-2019
Tel 919-855-3700 · Fax 919-733-2604
www.ncdhhs.gov
N.C. DHHS is an equal opportunity employer and provider

DSS Fiscal Manual Updates/Changes

Page 2

March 23, 2016

If there are questions concerning this DSS Fiscal Manual or how to access the website, please contact the County Administration Accounting Unit at (919) 527-6150.

Sincerely,



Laketha M. Miller

LMM/pt

cc: Jeannie Betts

Lem Harris

Wayne E. Black

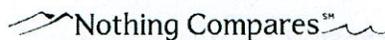
Kathy Sommese

Myra K. Dixon

Pricillia Tabon

Local Business Liaisons

DSS-1571 Contact Personnel



State of North Carolina · Department of Health and Human Services
Office of the Controller

Location: 1050 Umstead Drive · Raleigh · NC · 27603

Mailing Address: 2019 Mail Service Center · Raleigh · NC · 27699-2019

Tel 919-855-3700 · Fax 919-733-2604

www.ncdhhs.gov

N.C. DHHS is an equal opportunity employer and provider