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{Rules & manuals are also available on the Adult Care Licensure Section division website listed below}

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<th>Printing Cost</th>
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<td>*</td>
<td>Personal Care Staff (PCA) Manual (Note: Not available on website)</td>
<td>$11.42 Per Copy</td>
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<td>$17.22 Per Copy</td>
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The following items are not available by mail or pick-up at this time. Please go to the Division website as listed in the column on the right to obtain a copy at no cost.

- December 2006 Rules for the Licensing of Adult Care Homes (7+beds) Title 10A-Subchapter 13F
- December 2006 Rules for the Licensing of Family Care Homes (2-6 beds) Title 10A-Subchapter 13G
- Food Service Orientation Manual
- Resident Assessment Manual

The Medication Study Guide for Unlicensed Personnel in Adult Care Homes is available on the Medication Testing website: [https://mats.dhhs.state.nc.us:8598/default2.aspx](https://mats.dhhs.state.nc.us:8598/default2.aspx) and the Adult Care Licensure Section division website: [www.ncdhhs.gov/dhsr/acls/medtech.html](http://www.ncdhhs.gov/dhsr/acls/medtech.html)

Please make check payable to: DHSR. Please include payment with your purchase request. (Disregard the mailing cost if you are picking up from the Adult Care Licensure Section at: 805 Biggs Drive, Raleigh NC 27603 (Broughton Building)

MAIL TO:  DHSR, Adult Care Licensure Section, 2708 Mail Service Center, Raleigh, NC 27699-2708