



North Carolina Department of Health and Human Services  
**Division of Medical Assistance**

2501 Mail Service Center • Raleigh, N. C. 27699-2501  
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Michael F. Easley, Governor  
Dempsey Benton, Secretary

Tara R. Larson, Acting Director

November 14, 2008

Re: LME UM Proposals

Dear LME Director:

Pursuant to General Assembly Session Law 2008-10 (HB2436, Section 10.15 (x)), the Division of Medical Assistance is seeking proposals from qualified Local Management Entities (LME) who are interested in providing utilization management (UM) services. These UM services would be for Medicaid recipients receiving behavioral health services in the LME's catchment area. Enclosed is the proposal package. Proposals are due to the Division of Medical Assistance no later than December 15, 2008.

The following documents are included in the proposal package:

- General Information for Submitting the LME UM Proposals
- LME UM Requirements and Procedures Document
- LME UM Proposal Evaluation Criteria
- LME Response Document
- LME Rates per Review

Please note that we would like to receive an LME Response document from each LME either with the proposal packet or separately indicating that you are not interested.

The number of reviews per LME for each catchment area will be sent with the hard copy of this document.

To ensure understanding of this process and the requirements, the Divisions will hold a *Question and Answer Session* on November 25, 2008, from 2:00 pm to 4:00 pm in the conference room at Cameron Village Library. The purpose of this session is to answer any questions you may have regarding the requirements and the proposal process. All questions and answers will be posted to the DMA website following the session. If possible, we would like for you to submit your questions prior to the session.

All inquiries relating to this process must be in writing to Catharine Goldsmith at the address below. Inquiries may be submitted by email, fax or hand delivered to:



Catharine Goldsmith, Chief, Behavioral Health  
Clinical Policy and Programs  
North Carolina DHHS  
Division of Medicaid  
2501 Mail Service Center  
Raleigh, NC 27699-2501  
Fax: 919-715-9451  
Email: [catharine.goldsmith@ncmail.net](mailto:catharine.goldsmith@ncmail.net). (To ensure delivery, please note correct spelling of Catharine)

If you are hand delivering your comments, the physical address is 1985 Umstead Drive.

Proposals will be reviewed by an impartial review team for compliance with DMA's requirements according to the Evaluation Criteria. On-site visits will be held the first of January 2009. Selected LMEs will be notified by January 16, 2009.

Thank you for your interest in this process. We look forward to hearing from you and working with you.

Sincerely,



Tara R. Larson



Leza Wainwright, Director  
MH/DD/SAS

TRL/dp  
Enclosures