



DHHS Transitions Capacity Building Advisory Group

Purpose of the Group

Group's Purpose: To Assist DHHS in Establishing/Strengthening In-Reach and Transition Capacities of Transition Coordinators for Long-Term Care Settings, with an Emphasis on those Settings Impacted by the DOJ/DHHS Settlement.

The recent settlement between the US Department of Justice (DOJ) and the NC Department of Health and Human Services (DHHS) requires the creation of transition coordinators to lead efforts to transition individuals from institutional settings to integrated community settings. DHHS is coordinating a committee to develop training tools and capacity-building opportunities related to transition coordination and in-reach functions.

The committee is charged to strengthen/develop transition coordination and in-reach trainings, tools and practices that will elevate the quality of *all* long-term care transitions between long-term care facilities and community settings.

Group's Key Objectives/Outcomes:

1. To advise DHHS on how to best clarify and "flesh out" In-Reach and Transition Coordination practices outlined in the DOJ settlement.
 - a. Strong emphasis on informed choice
 - b. Strong use of certified MH peer support specialists.
2. To develop a preliminary training for transition coordinators on both in-reach and transition practices who will be assisting interested individuals to transition into home and community services.
 - a. Building off of (but not exclusive to) MFP transition planning materials.
 - b. Must incorporate DOJ Settlement requirements (i.e. person centered planning).
 - c. Date: First training conducted November, 2012.
3. Long Range:
 - a. To advise DHHS on shaping and elevating the in-reach and transition coordination practices and capacities across the long-term care communities
 - i. Consider developing Transition Coordination Training Institute over time.

Agreements, Acknowledgements and Understandings

- We acknowledge that everyone here cares about the welfare and outcomes of individuals using DHHS services.
- We agree to set and reinforce a meeting tone that encourages thoughtful collaboration and recognizes the contribution of each member.
- We understand that we must work within the terms of the DOJ Settlement when making recommendations.

- We understand that we are an advisory committee, with the DHHS Transitions to Community Steering Committee having the responsibility for final decisions and outcomes related to DHHS practices.
- We acknowledge that the diverse opinions and experiences of our group's membership strengthen this effort.
- We agree to raise concerns as we have them, doing so in a respectful way.
- We recognize that there is value in continuity and we will do our best to attend each meeting and work to remain current the committee's work.
- MFP staff commit to working hard to get materials distributed a few days prior to each meeting and work to promptly get questions answered.