Public Health
HEALTH AND HUMAN SERVICES

RICHARD O. BRAJER
Secretary

DANIEL STALEY
Director, Division of Public Health

Date

Name of Legislator/Community Leader
Address
City, State, Zip Code

Dear (Name):

On behalf of the North Carolina Department of Health and Human Services, Division of Public Health, Oral Health Section (N.C. OHS), I would like to provide you with some follow-up information regarding the sealant project held at (Name of School) from (Date) to (Date). I am sorry that you were unable to visit with our staff and observe students receiving dental sealants.

The N.C. OHS staff saw (number of) students, and (number of) sealants were placed on children's teeth. We provided preventive and educational activities for students as well. Students received information on brushing and flossing and their own toothbrush and floss to encourage good dental hygiene practices.

I will contact you when we have another sealant project in your area. I look forward to the opportunity of showing you just one way we are serving N.C. citizens. If you have any questions, please feel free to call me at (area code and phone number) or email me at name@dhhs.nc.gov.

Thank you for all of your support.

Sincerely,

Name, Credentials
Title
N.C. Oral Health Section
Serving Region ___
Mailing Address
Phone Number
Email Address

CC: (Supervisor)