

FORMS REQUEST
Subsidized Child Care Program - Division of Child Development

Required Forms for Use by County Departments of Social Services or Local Purchasing Agencies	Form No.	No. of Copies
Requirements for Payment of Care in the Child's Home	DCD-0013	
Child's Health/Emergency Information and Authorization Form for Transportation Providers	DCD-0037	
Requirements for Transportation Provider (Public/Private Agencies)	DCD-0038	
Requirements for Transportation Provider (Individual)	DCD-0039	
Forms Request	DCD-0040	
Sample Fingerprint Card (Criminal Records Check)	DCD-0047	
Authority for Release of Information (Criminal Records Check)	DCD-0048	
Notice of Child Care Provider Mandatory Criminal History Check (Criminal Records Check)	DCD-0049	
Referral for Child Care - Children with Special Needs	DCD-0093	
Approval of Supplemental Rate	DCD-0094	
Recipient Responsibilities for Subsidized Child Care Services	DCD-0106	
Division of Child Development/Subsidized Child Care Input Form for DPI Certified Child Care Program	DCD-0335A	
Permission to Administer Medication (For use by licensed/nonlicensed homes)	DCD-0351	
Health Questionnaire for Family Child Care Home Providers (For use by nonlicensed homes)	DCD-0376	
Child's Identifying & Emergency Information for Family Child Care Homes (For use by nonlicensed homes)	DCD-0377	
Application & Purchase Agreement for Child Care Transportation Services	DCD-0404	
Child Care Voucher (Page 1)	DCD-0446	
Child Care Voucher (Page 2)	DCD-0446-2	
Emergency Child Care Voucher	DCD-0447	

FORMS REQUEST CONTINUED		
Required Forms for Use by County Departments of Social Services or Local Purchasing Agencies	Form No.	No. of Copies
Child Care Action Notice (Page 1)	DCD-0450	
Child Care Action Notice (Page 2)	DCD-0450-2	
Application for Enrollment to Be a Provider of Subsidized Child Care	DCD-0451	
Child Care Provider Agreement	DCD-0452	
Child With Special Needs Additional Expense Documentation	DCD-0454A	
Provider Information Form (For Mainstreaming Children With Special Needs)	DCD-0454B	
Nonlicensed Home Checklist (Pages 1-6) and Information	DCD-0455	
Application for Child Care Services	DCD-0456	
Private Paying Rates and Other Fees	DCD-0458	
Information About Subsidized Child Care	DCD-0460	
Nonlicensed Home Information Packet	Packet	

SEND FORMS TO LPA:

LPA Agency: _____
 Street Address: _____
 City: _____ Zip Code: _____ - _____
 Attention: _____
 Courier # : _____
 Contact Person: _____
 Telephone Number:() _____

**SEND FORM REQUEST TO:
 Distribution Center Manager
 Division of Child Development
 2201 Mail Service Center
 Raleigh, NC 27699-2201**

DCD STAFF ONLY

- Order Complete ***
- Order Incomplete (Out of stock/remaining order will be mailed at a later date.)***

*Due to the limited number of forms in stock at the Distribution Center, you may not receive the total number of forms requested.

NOTE: Do not fax Form Request and do not repeat your request for forms unless instructed to do so by the Distribution Center Manager. If you have concerns about your order then please contact the Distribution Center at (919) 662-4535, extension 202 or 321. All subsidy forms can be accessed on the DCD website for the LPA to print if the order is incomplete.