

## FAX Request Form – From County DSS to USCIS

[Submit on letterhead of requesting agency]

To: USCIS Vermont Service Center fax 802/527-3159

Attn: Battered Alien Review Unit

This FAX consists of \_\_\_ pages

This request is being submitted by:

Name (printed): \_\_\_\_\_ Title: \_\_\_\_\_

Agency name and address: \_\_\_\_\_

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Fax number: \_\_\_\_\_

Phone number: \_\_\_\_\_

Case ID: \_\_\_\_\_ (optional)

**Item 1: An alien applicant is seeking public benefits from the agency identified above. This applicant falls into one of two categories [DSS mark either a) or b)]:**

\_\_\_ a) believes an INS Form I-130, Petition for Immigrant Status, was filed on the applicant's behalf by his/her spouse or parent; or has self-petitioned as a widow(er) using INS Form I-360, Petition for Amerasian, Widow or Special Immigrant (complete Part A below);

OR

\_\_\_ b) has self-petitioned as a battered spouse or child using INS Form I-360, Petition for Amerasian, Widow or Special Immigrant (complete Part B below).

**Item 2: The above-referenced agency requests that INS: (please check only one)**

\_\_\_ Verify that the attached document is valid. A copy of the I-797 approval notice, prima facie determination or receipt notice is attached.

\_\_\_ Make a prima facie (interim) determination or expedite adjudication of the petition and notify the requesting agency of the outcome.

\_\_\_ Update the status of the requesting agency's \_\_\_\_\_ (insert date of 1<sup>st</sup> request ) request for a prima facie (interim) determination or expedited adjudication. (Requesting agency should allow three weeks from the request for a prima facie determination or filing of a petition before making this request.)

\_\_\_ Determine whether the applicant has filed a petition or whether a petition has been filed on his or her behalf under (a) or (b) as indicated above. If so please make a prima facie (interim) determination or expedited adjudication of the applicant's petition and notify the requesting agency of the outcome.

Date: \_\_\_\_\_

Agency Signature: \_\_\_\_\_

**PART A: For an Applicant Who Is the Beneficiary of a Petition Filed by Spouse or Parent or Who Has Self-Petitioned as a Widow(er)**

Step 1: Does the alien applicant have a copy of an INS Form I-797 indicating that an I-130 was filed on his/her behalf? If applicant has self-petitioned as a widow(er), check "No" and proceed to step 2.

YES\_\_\_\_\_ Attach a copy of the INS I-797 to this fax (you need not complete Step 2)

NO\_\_\_\_\_ If the applicant has no documentation or has documentation other than a Form I-797, proceed to Step 2.

Step 2: If the applicant does not have a Form I-797, please fill out the following information. All blanks, except that noted "if available", must be completed.

Applicant's full name:

\_\_\_\_\_

Applicant's date of birth: \_\_\_\_\_

Applicant's best guess as to when petition was filed:

\_\_\_\_\_ (mo/yr)

Applicant's best guess as to which INS office petition was filed:

\_\_\_\_\_

Petitioner's full name:

\_\_\_\_\_

Petitioner is Applicant's \_\_\_ spouse, or \_\_\_ parent, or \_\_\_ self[widow(er)]  
(check one)

Petitioner is a \_\_\_ U.S. citizen, or \_\_\_ lawful permanent resident ("green card holder")

Petitioner's date of birth: \_\_\_\_\_

Petitioner's Alien Registration Number, if available: \_\_\_\_\_

Petitioner's address at time of filing petition:

\_\_\_\_\_

(street address)

\_\_\_\_\_

(city, state, zip code)

**Part B: For an Applicant Who Has Self-Petitioned as a Battered Spouse or Child**

Step 1: Attach a copy of the receipt notice or other documentation evidencing that a Form I-360 has been filed with the USCIS. If that documentation does not include the following information, please complete the blanks:

Applicant/self-petitioner's full name:

\_\_\_\_\_

Applicant/self-petitioner's date of birth: \_\_\_\_\_

Date I-360 was filed: \_\_\_\_\_

Location (city) of USCIS office where filed:

\_\_\_\_\_