

TEACHER OBSERVATION FORM

Teacher Name: _____ Date and Time: _____

This form is to be completed by the observer during and/or after an observation. A script or thorough notes should be taken during the observation with times noted to indicate the pacing of the learning activity. In no more than 10 working days, the observer should address the areas below with the teacher in the post-observation conference. It is best practice to share the observation with the teacher prior to the post-observation conference. This form is not complete unless the Post-Observation Form is attached.

Describe the elements observed that demonstrate the establishment of a functional learning environment for a diverse population of learners. Include observations relative to the lesson introduction, establishment of higher learner expectations, use of developmentally appropriate practice/curriculum, instructional planning, etc.

Describe how this observation reflected the teacher's grasp of content knowledge, and discuss what tools and strategies were used by the teacher as a means for facilitating student growth, particularly through student engagement and participation. Be sure to discuss the use of technology and any other resources and their connections to 21st century learning goals.

Describe the reactions of the learners to this lesson (levels of engagement, participation, interest; products/learning produced; team interactions, etc.).

What multiple indicators, both summative and formative, did the teacher use to assess the growth of the learners during the learning activity? Include the teacher's use of research-based methodology and how it informed both instructional practice and student growth.

Strengths/Areas for Improvement--Descriptors come directly from the rubric and progress from “Developing” to “Distinguished” as appropriate. Items relevant to the observation should be noted as a Strength (S) or Area for Improvement (I) at the level that aligns to the teacher’s strengths and/or areas for improvement. To save space, it might be useful to delete descriptors not used. Space follows for additional comments.

Descriptors

Standard I, Element A

- ____ Establishes a safe and orderly learning environment
- ____ Creates a learning environment culture that empowers learners to collaborate
- ____ Empowers and encourages learners to create and maintain a safe and supportive community learning environment

Standard I, Element E

- ____ Understands the importance of ethical behavior as outlined in the Code of Ethics for NC Educators and the Standards for Professional Conduct
- ____ Demonstrates ethical behavior through adherence to the Code of Ethics for NC Educators and the Standards for Professional Conduct
- ____ Knows and upholds the Code of Ethics for NC Educators and the Standards for Professional Conduct

Standard II, Element A

- ____ Appreciates and understands the need to establish nurturing relationships
- ____ Establishes an inviting, respectful, inclusive, flexible, and supportive learning environment
- ____ Maintains a positive and nurturing learning environment

Standard II, Element B

- ____ Acknowledges that diverse cultures impact the world
- ____ Displays knowledge of diverse cultures, their histories, and their roles in shaping global issues
- ____ Uses materials or lessons that counteract stereotypes and acknowledges the contributions of all cultures
- ____ Promotes a deep understanding of cultures through the integration of culturally sensitive materials and ideas throughout the developmentally appropriate curriculum

Standard II, Element B

- ____ Demonstrates awareness of the diversity of learners in the learning environment
- ____ Acknowledges the influence of race, ethnicity, gender, religion, socio-economics, and culture on a learner’s development and attitudes
- ____ Consistently incorporates different points of view in instruction
- ____ Capitalizes on diversity as an asset in the learning environment

Standard II, Element C

- ____ Holds high expectations for all learners
- ____ Communicates high expectations for all learners
- ____ Encourages and values contributions of all learners, regardless of background or ability
- ____ Helps learners hold high expectations for themselves and their peers

Standard II, Element D

- ____ Recognizes that learners have a variety of learning needs
- ____ Collaborates with specialists who can support the special learning needs of learners
- ____ Understands the roles and collaborates with the full range of support specialists to help meet the special needs of all I learners
- ____ Anticipates the unique learning needs of learners and solicits assistance from within and outside the learning environment to address those needs

Standard II, Element D

- ____ Is knowledgeable of effective practices for learners with special needs
- ____ Provides unique learning opportunities such as inclusion and research-based effective practices for learners with special needs

- _____ Effectively engages special needs learners in learning activities and ensures their unique learning needs are met
- _____ Adapts instruction for the benefit of learners with special needs

Standard III, Element A

- _____ Demonstrates an awareness of the developmentally appropriate curriculum and references it in the preparation of lesson plans
- _____ Understands the developmentally appropriate curriculum and uses it in preparation of lesson plans and applies strategies to make curriculum relevant and rigorous
- _____ Develops and applies strategies based on the developmentally appropriate curriculum standards developed by professionals organizations to make the curriculum balanced, rigorous, and relevant

Standard III, Element A

- _____ Integrates literacy instruction and/or literacy strategies within the content areas
- _____ Integrates effective literacy instruction throughout the curriculum and as appropriate in the content areas
- _____ Evaluates and reflects upon the effectiveness of literacy instruction and as appropriate in the content areas
- _____ Makes necessary changes to instructional practice to improve learner growth

Standard III, Element B

- _____ Demonstrates a basic level of content knowledge in the teaching specialty to which assigned
- _____ Demonstrates an appropriate level of content knowledge in the teaching specialty to which assigned
- _____ Applies knowledge of subject beyond the content in the assigned teaching specialty. Motivates learners to investigate the content area to expand their knowledge and satisfy their natural curiosity.
- _____ Extends knowledge of subject beyond the content in the assigned teaching specialty and sparks learners' curiosity for learning beyond what is required.

Standard III, Element C

- _____ Understands the links between grade/subject and developmentally appropriate curriculum
- _____ Demonstrates knowledge of links between grade/subject and the developmentally appropriate curriculum
- _____ Demonstrates knowledge of the links and vertical alignments of the grade or subject area and the developmentally appropriate curriculum; relates to other disciplines

Standard III, Element C

- _____ Displays global awareness
- _____ Promotes global awareness and its relevance to subjects
- _____ Integrates global awareness activities throughout lesson plans and learning environment instructional practices

Standard III, Element D

- _____ Identifies relationships between the developmentally appropriate curriculum and life in the 21st century
- _____ Identifies relationships between the core content and the 21st century content
- _____ Integrates core content and 21st century content throughout lesson plans and learning environment instructional practice
- _____ Deepens learners' understanding of 21st century skills and helps them make their own connections and develop new Skills

Standard IV, Element A

- _____ Understands developmental levels of learners and recognizes the need to differentiate instruction
- _____ Understands developmental levels of learners and appropriately differentiates instruction
- _____ Identifies appropriate developmental levels of learners and consistently and appropriately

Standard IV, Element B

- _____ Recognizes data sources important to planning instruction
- _____ Uses a variety of data for short- and long-range planning of instruction; monitors and modifies instructional plans to enhance learner growth
- _____ Monitors learner performance and responds to individual learning needs in order to engage learners in growth
- _____ Monitors learner performance and responds to cultural diversity and learning needs through the learning environment improvement process

Standard IV, Element C

- Demonstrates awareness of variety of methods and materials necessary to meet the needs of all learners
- Demonstrates awareness or use of appropriate methods and materials necessary to meet the needs of all learners
- Ensures the success of all learners through the selection and utilization of appropriate methods and materials
- Stays abreast of emerging research areas and new and innovative materials and incorporates them into lesson plans and instructional strategies

Standard IV, Element D

- Accesses effective types of technologies to use for instruction
- Demonstrates knowledge of how to utilize technologies in instruction
- Integrates technologies with instruction to maximize learner growth
- Provides evidence of learner engagement in high-level thinking skills through the integration of technologies

Standard IV, Element G

- Demonstrates the ability to communicate effectively with learners
- Uses a variety of methods for communication with all learners
- Creates a variety of methods to communicate with all learners
- Anticipates possible learner misunderstandings and proactively develops teaching techniques to mitigate concerns
- Is knowledgeable of current research-based approaches to teacher and learning

Standard V, Element C

- Considers and uses a variety of research-based approaches to improve teaching and learning
- Actively investigates and considers alternative, research-based approaches to improve teaching and learning and use uses such approaches as appropriate
- Adapts professional practice based on data and evaluates impact on learner growth

Comments

Teacher Signature and Date: _____

Administrator Signature and Date: _____

Mentor Signature and Date (if applicable): _____

The signature of the teacher only indicates that this information has been shared with the teacher.

The teacher must initial to indicate whether s/he agrees or disagrees. If s/he chooses, a written rebuttal can be attached to this document within 10 working days of the dated signatures. If a rebuttal is attached, please complete the information as indicated. Agrees Disagrees

A rebuttal was attached on _____ (date). Observer's Signature: _____