



Work First Employment Services Assessment Form

Participant s Name: _____

Date: _____

Employment Criteria	Strength	Need	Comments
<u>Personal</u>			
Housing	<input type="checkbox"/>	<input type="checkbox"/>	
Income	<input type="checkbox"/>	<input type="checkbox"/>	
Support System	<input type="checkbox"/>	<input type="checkbox"/>	
Transportation	<input type="checkbox"/>	<input type="checkbox"/>	
Legal Problems	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Family</u>			
Child Care	<input type="checkbox"/>	<input type="checkbox"/>	
Family Interaction	<input type="checkbox"/>	<input type="checkbox"/>	
Children s Education	<input type="checkbox"/>	<input type="checkbox"/>	
Family Health	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Educational</u>			
Basic Education (H.S. or G.E.D.)	<input type="checkbox"/>	<input type="checkbox"/>	
Advanced Training/ Education	<input type="checkbox"/>	<input type="checkbox"/>	
Training Related to Job Goal	<input type="checkbox"/>	<input type="checkbox"/>	
Reading Literacy *	<input type="checkbox"/>	<input type="checkbox"/>	
Writing Literacy *	<input type="checkbox"/>	<input type="checkbox"/>	
Math Literacy *	<input type="checkbox"/>	<input type="checkbox"/>	
Understands Spoken Instruction *	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Employment</u>			
Recent Work History	<input type="checkbox"/>	<input type="checkbox"/>	
Adequate Work History	<input type="checkbox"/>	<input type="checkbox"/>	
Acceptable Terminations	<input type="checkbox"/>	<input type="checkbox"/>	
Turnover Rate	<input type="checkbox"/>	<input type="checkbox"/>	
Available Job Reference *	<input type="checkbox"/>	<input type="checkbox"/>	
Wage Requirement	<input type="checkbox"/>	<input type="checkbox"/>	
Work Shift Preference	<input type="checkbox"/>	<input type="checkbox"/>	
Flexibility of Work Schedule	<input type="checkbox"/>	<input type="checkbox"/>	
Geographical Preference	<input type="checkbox"/>	<input type="checkbox"/>	

* Information you will need to obtain from observation, testing or in an interview with the participant.

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<u>Medical</u>			
Physical Health	<input type="checkbox"/>	<input type="checkbox"/>	
Mental Health	<input type="checkbox"/>	<input type="checkbox"/>	
Alcohol/Drug Addiction	<input type="checkbox"/>	<input type="checkbox"/>	
Limits on Sitting, Standing, Walking	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Interests/Attitude</u>			
Self Concept	<input type="checkbox"/>	<input type="checkbox"/>	
Interest in Personal Development	<input type="checkbox"/>	<input type="checkbox"/>	
Ability To Direct Self	<input type="checkbox"/>	<input type="checkbox"/>	
Works Well With Others *	<input type="checkbox"/>	<input type="checkbox"/>	
Takes Pride in Accomplishments *	<input type="checkbox"/>	<input type="checkbox"/>	
Sets Goals *	<input type="checkbox"/>	<input type="checkbox"/>	
Desire to Work *	<input type="checkbox"/>	<input type="checkbox"/>	
Interest in Program Participation *	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Job Readiness</u>			
Realistic Work Expectations *	<input type="checkbox"/>	<input type="checkbox"/>	
Willing To Learn *	<input type="checkbox"/>	<input type="checkbox"/>	
Accepts Responsibilities *	<input type="checkbox"/>	<input type="checkbox"/>	
Follows Directions *	<input type="checkbox"/>	<input type="checkbox"/>	
Basic Skills *	<input type="checkbox"/>	<input type="checkbox"/>	
Career Awareness *	<input type="checkbox"/>	<input type="checkbox"/>	
Knowledge About Job Requirements *	<input type="checkbox"/>	<input type="checkbox"/>	
Problem Solving Skills *	<input type="checkbox"/>	<input type="checkbox"/>	
Job Seeking Skills *	<input type="checkbox"/>	<input type="checkbox"/>	
Interpersonal Skills *	<input type="checkbox"/>	<input type="checkbox"/>	
Job-Specific Skills for Employment *	<input type="checkbox"/>	<input type="checkbox"/>	
Work Maturity Skills *	<input type="checkbox"/>	<input type="checkbox"/>	
Skill Level *	<input type="checkbox"/>	<input type="checkbox"/>	
Attendance Level *	<input type="checkbox"/>	<input type="checkbox"/>	
Punctuality *	<input type="checkbox"/>	<input type="checkbox"/>	
Works Well Under Supervision *	<input type="checkbox"/>	<input type="checkbox"/>	
Work Quality Acceptable *	<input type="checkbox"/>	<input type="checkbox"/>	

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 Work First Employment Services Case Manager