

Memorandum

Release of SCCRS Edits

October 1, 2014

Attachment 1

Payment month is less than October 2015, and Eligibility End Date is less than September 30, 2015:

- The payment must meet income limits, identified as “75% SMI” for the family size.

Payment month is October 2014 – September 2015, and Eligibility End Date is September 30, 2015 or after:

- If the Eligibility End Date is more than 12 months after the payment month being keyed, then there is no error message when income exceeds the October 1, 2014 limits. A worker will see an informal “FYI” message that new income limits will apply soon.

Example: A worker is keying November payments on calendar date December 10. The family’s eligibility end date is December 12, 2014 and the worker needs to update it “today”, so there is no negative impact to SEEK and the family’s ability to swipe attendance. Because the payment month being keyed is November (all payments are service month November or earlier), the payment is allowed under current income guidelines, even though the new Eligibility End Date reflects that re-certification has occurred.

- If the Eligibility End Date is 12 months after the payment month being keyed, then the income will be tested according to new income rules that apply for the child’s typically developing or special needs designation and age. If the income is found to exceed the 133% or 200% FPL level for the family size, but still meets the 75% SMI, the worker will see a message advising that the payment can be saved using status 3 only.

Example: The calendar date is November 10, 2014. A worker is keying demographic changes to November payments, and updates a payment’s Eligibility End Date to November 25, 2015. According to payment data, the family size is 3, the income is \$3300, and the child is a typically-developing 3 year old. The worker will be advised that the payment can be saved as status 3. (Income exceeds new 200% FPL limit for the family size, but is still less than 75% SMI.)

- **Payment month is October 2015 or after:**
All payments must meet October 1, 2014 income eligibility guidelines.

Special considerations for payments for children aging from 5 to 6:

- Children who age from 5 to 6 in the current month, on any day after the first of the month, are considered 5 for the remainder of the month.
- Children who age from 5 to 6 on the first day of the current month are considered 6 for the month.
- If, in the first month that a child is considered to be 6 years old, the family's income exceeds the new income limit for the child, then a last payment is allowed at the previous income limit as a status 3.

Monthly Parental Fees

- Effective payment month October 2014, all monthly parental fee amounts must be entered as 10% of countable income. SCCRS will otherwise display a 'soft edit warning'. Workers will continue to have the flexibility to enter a monthly parental fee that is less than 10% of countable income, but it is expected that this will occur only when a parental fee must be split between children.

Miscellaneous New SCCRS Edits

- The Eligibility Begin Date for a payment may not be in a month greater than the current payment month, if the payment status is 0, 1, 2, or 3. A payment with a future begin date can be added to the current payment month as status 5, or updated to status 4 if needed.
- The Eligibility End Date for a payment may not be in a month that is less than the Service Month identified in the payment. Worker cannot key a payment with Service Month = August 2014 with an Eligibility End Date of July 30, 2014.

Income Eligibility Advisory Report

- New report will be executed at Purchaser Closeout, and delivered to the county with the monthly bundle of Turnaround and Reimbursement reports.
- Report will list children who will lose eligibility in the next two payment months, based on current data in SCCRS about the child's age and special needs designation; the family's income unit size and countable income, and the eligibility end date.