

CHANGE NOTICE FOR MANUAL

DATE: OCTOBER 1, 2012

MANUAL: EIS

CHANGE NO.: 01-13 CHANGES TO SPECIAL COVERAGE GROUPS-COMMUNITY ALTERNATIVE PROGRAM FOR BEHAVIORAL HEALTH EXPANSION, HEALTH CHOICE PREMIUM PAYMENT INDICATOR AND DISABILITY (DIS) FIELD

TO: COUNTY DIRECTORS OF SOCIAL SERVICES

This change notice transmits revisions to the EIS Manual. Revisions are effective October 1, 2012, unless noted otherwise.

I. MANUAL SECTION CHANGES

Volume I

1. **EIS 1050 - EIS INQUIRY**
Add Premium Payment Indicator to Inquiry Screen
2. **EIS 1200 - STATE OFFICE CONTACTS**
Update Contact Information

Volume II

1. **EIS 2015- Completing an Application form for New Applications, Reapplications, and Add-an-Individual for S-AA, S-AD, and S-CD**
Added information related to the middle initial no longer showing on the DSS-8124.
Added information related to not keying in the Disability (D) field.

NOTE: Section has been renumbered

2. **EIS 2264- Approving an S-AA or S-AD New Application or Reapplication**
Added information related to not keying in the Disability (DIS) field on the case level as well as the individual levels of the DSS-8125.

NOTE: Section has been renumbered

3. **EIS 2500- Pace Provider**
Add New Pace Providers and Counties served

Volume III

1. **EIS 3101 - CHANGES TO MEDICAID CASES SPECIAL COVERAGE GROUPS - COMMUNITY ALTERNATIVE PROGRAM**
Omit CM/C2 CAP indicators in a Manage Care Organization county and replace with IN indicator.
2. **EIS 3101- Changes to Medicaid Cases**

a. Change of Address
Added information related to not keying in the Disability (DIS) field.

b. Change in Living Arrangement Including Suspension
Added information related to not keying in the Disability (DIS) field.

c. Change in Medicaid Classification
Added information related to not keying in the Disability (DIS) field.

d. Payee Name Changes and Changes of Payee
Added information related to not keying in the Disability (DIS) field.

e. Deductible to Authorized
Added information related to not keying in the Disability (DIS) field.

f. Deletion of an Individual
Added information related to not keying in the Disability (DIS) field.

g. Authorized to Deductible Including Income Change
Added information related to not keying in the Disability (DIS) field.

h. Special Coverage Groups - Community Alternative Program
Added information related to not keying in the Disability (DIS) field.

3. EIS 3451-Aid Program/Category Transfers to Medicaid programs

a. Transferring from A-AF TO M-AF
Added information related to removing the "Y" or "N" that is keyed in the Disability (DIS) field on the case level and the individual level

NOTE: Section has been renumbered

b. Transferring from A-AF TO M-IC
Added information related to removing the "Y" or "N" that is keyed in the Disability (DIS) field on the case level and the individual level

NOTE: Section has been renumbered

c. Transferring from A-AF TO M-PW
Added information related to removing the "Y" or "N" that is keyed in the Disability (DIS) field on the case level and the individual level

NOTE: Section has been renumbered

d. Transferring from R-RF TO M-RF

Added information related to not keying in the Disability (DIS) field on the case level and the individual level.

NOTE: Section has been re-lettered

a. Transferring from S-AD or S-AA to M-AA, M-AB, or M-AD

Added information related to not keying in the Disability (DIS) field on the case level and the individual level.

NOTE: Section has been re-lettered

b. Transferring from A-AF or M-AF to Transitional Medicaid

Added information related to removing the "Y" or "N" that is keyed in the Disability (DIS) field on the case level and the individual level

NOTE: Section has been renumbered

Volume IV

1. EIS 4000 - Codes Appendix C - Refugee Assistance

Added new EIS Automatic Termination code.

2. EIS 4000- GEN- HIERARCHY

Update the HIERARCHY

Added new How Application Received code.

3. EIS 4300 - NC Health Choice - Introduction- Part One

Update the NCHC Benefit Card Information

4. EIS 4300 - NC Health Choice Application Disposition - Part Four

Replace BCBS with Division of Medical Assistance (DMA)

5. EIS 4300 - Ongoing Case Maintenance - Part Five

Replace BCBS with the Division of Medical Assistance (DMA)

Add Premium Payment Screen

6. EIS 4300 - Notices and Codes - Part Six

Update Notice Text. Add New Termination and Individuals Deletion Codes.

II. EIS MANUAL INSTRUCTIONS

SECTION	REMOVE PAGES	INSERT PAGES	ONLINE CHANGE
Volume I			
EIS 1050	3-4	3-4	Add Premium Payment

SECTION	REMOVE PAGES	INSERT PAGES	ONLINE CHANGE
			Indicator
EIS 1200	7-8	7-8	Update Contact Information
Volume II			
EIS 2015	3-5	3-5	Added information Related to the middle initial no longer showing on the DSS-8124
EIS 2015	3-5	3-5	Added information related to not keying in Disability (D) field.
EIS 2264	1-4, 11-12	1-4, 11-12	Added information related to not keying in Disability (DIS) field on the case level as well as the individual levels of the DSS-8125.
EIS 2500	18-20	18-20	Add New Pace Providers
Volume III			
Eis3101	45-46	45-46	Omit CM/C2 CAP indicators for MCO county, replace with IN indicator.
EIS 3101	1-2,6-7,13-14,23-24,27-28,33-3,39-40,46-47	1-2,6-7,13-14,23-24,27-28,33-3,39-40,46-47	Change of Address, Living arrangement including Suspension, Medicaid Classification, Payee Name Change and Changes of Payee, Deductible to Authorized, Deletion of an individual, Authorized to Deductible Including Income Chang and Special Coverage Groups-Community Alternative Program Added information related to not keying in the Disability (DIS) field.
EIS 3451	80-84,88-91,96-99,103-105 and 106-109	80-84,88-91,96-99,103-105 and 106-109	Transferring from AAF to MAF, Transferring from AAF to MIC, Transferring from AAF to MPW, Transferring from RRF to MRF, Transferring from SAD or SSA to MAA, MAB or MAD. Added information related to not keying in the Disability (DIS) field on the case level and individual level.
EIS 3451	110-113	110-113	Transferring from AAF or MAF to Transitional Medical Added information related to removing the "Y"or"N" that is keyed in the Disability (DIS) field in the case level and the individual level.

SECTION	REMOVE PAGES	INSERT PAGES	ONLINE CHANGE
<u>EIS 3452</u>	3-4,6-9,12-13,16-21	3-4,6-9,12-13,16-21	Transferring from SAA to SAD, Transferring from SAD to SAA, Transferring from SAA or SAD to SCD, Transferring from SCD to SAA, and Transferring from SCD to SAD Added information related to not keying in the Disability (DIS) field on the case level and the individual level.
Volume IV			
<u>EIS 4000 GEN</u>	5-6	5-6	Update HIERARCHY Information
<u>EIS 4000</u>	6-7	6-7	Added new EIS Automatic Termination Code.
<u>EIS 4300 - Part I</u>	1-2	1-2	Update NCHC Benefit Card Information
<u>EIS 4300- Part IV</u>	7-8; 11-14; 21-22	7-8; 11-14; 21-22	Replace BCBS with the Division of Medial Assistance (DMA)
<u>EIS 4300- Part V</u>	3-10	3-13	Replace BCBS with the Division of Medial Assistance (DMA) Add Premium Payment Screen
<u>EIS 4300 - Part VI</u>	5-13	5-13	Update Notice Text; Add New Termination and Individual Deletion Codes

If you have any questions regarding this information, please contact your Medicaid Program Representative.

Sincerely,

Director
Division of Medical Assistance

(This material was researched and prepared by, EIS Consultant II, Shnaka Clark, Wanda Mcleoud, Tiffany Dempsey, Iesha Rogers Social Services Program Consultant II and Brenda Gooch IEVS Coordinator)