

## CHANGE NOTICE FOR MANUAL

**DATE:** September 24, 2004

**MANUAL:** EIS

**CHANGE NO.:** 02-05 NC HEALTH CHOICE - ONGOING CASE MANAGEMENT

**TO:** COUNTY DIRECTORS OF SOCIAL SERVICES

This change notice transmits revisions to the EIS Manual. Revisions are effective October 1, 2004, unless noted otherwise.

**I. EIS 1052 - CASE LEVEL INQUIRY**

- III. C. - The CH Current Case History Screen was replaced. The CD Case Data Screen was previously there in error. There are no changes to the CH screen.

**II. EIS 1101 - DEPARTMENT OF TRANSPORTATION (DOT) INQUIRY**

- I. D. - Paragraph has been rewritten to more clearly define the conversion to STARS process.

**III. EIS 1200 - STATE OFFICE CONTACTS**

- II. E. - Address and telephone contact information has been corrected for the Third Party Recovery Unit.

**IV. EIS 4300 - NC HEALTH CHOICE - ONGOING CASE MANAGEMENT - PART FIVE**

- XI. - Clarifying that the BCBS system uses the SSN as the NCHC Subscriber ID. Once processed, this number becomes permanent in the BCBS System. Changing the SSN in EIS does not change it in the BCBS system.
- XIII. - If a NCHC case is approved into an incorrect class in error (for example, "K" keyed instead of "J" or vice versa), caseworkers may now correct the Medicaid class during the 12-month enrollment period. The EIS and BCBS systems have been modified to accept these changes in class effective the ongoing month.

**V. EIS 4900 - DATA ENTRY APPENDIX C - CHILD SUPPORT - IVD- SELECTION MENU**

- IV.D. Replaced PAYMENT DATA SCREEN to include ACTS changes.

VI. EIS MANUAL INSTRUCTIONS

SECTION	REMOVE PAGES	INSERT PAGES	ONLINE CHANGE
Volume I			
<a href="#">1052</a>	1-2	1-2	III. C. Sample Screen
<a href="#">1101</a>	1-2	1-2	I.D.
<a href="#">1200</a>	3-4	3-4	II.E.
Volume IV			
<a href="#">4300, Part Five</a>	5-7	5-7	XI. and XIII.
<a href="#">4900, Appendix C Part 3</a>	5-6	5-6	IV. D. Sample Screen

If you have any questions, please contact your Medicaid Program Representative.

Sincerely,

Gary H. Fuquay, Director  
Division of Medical Assistance

(This material was researched and prepared by Cindy Wilson and Jan McElroy, EIS Program Consultants, and Ken Maddox, IEVS Coordinator.)