

CHANGE NOTICE FOR MANUAL

DATE: October 10, 2003

MANUAL: EIS

CHANGE NO.: 03-04 ONLINE SDX AND DMA MAILING ADDRESS CHANGES

TO: COUNTY DIRECTORS OF SOCIAL SERVICES

This change notice transmits revisions to the EIS Manual. Revisions are effective November 1, 2003, unless noted otherwise.

I. ONLINE SDX CHANGES

In August 2003, the SSA changed the SSI record layout, increased the size of the SSI record, and added several new fields. As a result, the following changes have been made to the online SDX:

A. New Fields

CUR REC IND	This shows which record is the most current on file for a given day (this is for future use when the online SDX will display past SSI records).
DEATH SRC CD	This shows the source of the death notice.
APPEAL REASON	This is the type of agency decision, in general, to which this particular occurrence of appeal data relates.
REP PAYEE/AGENCY	This is the full name of the person who has been selected as the representative payee for the individual.
ADDRESS	Address of the representative payee.
CAN	This is the claim or identification number of the ineligible spouse or parent.
MN DIARY	This indicates a transfer of assets has taken place.
MN DATE	This indicates the date the MN Diary action should be taken.
CONVERTED RALIROAD #	This is the Railroad Retirement Board (RRB) number converted from the SSA version.

B. Changes

1. The MAIL ADDR field on page 1 of the SDX no longer includes the name of the payee and the payee's mailing address. The Recipient name and recipient mailing address now display on page 1.
2. The payee name and payee address have been moved to page 4. Use the payee code field on page 1 to determine if a payee exists.

II. MISCELLANEOUS CHANGES

The Mail Service Center (MSC) numbers have changed for most of the Division of Medical Assistance. The EIS Manual has been updated to show the changes.

III. MANUAL SECTION CHANGES

Volume I

- A. EIS 1061 X/PTR - Report Distribution System
Added report used by State office: DHRWDB NCHC PULL ERRORS.
- B. EIS 1105 Table of Contents & EIS 1105
New fields have been added to the online SDX.
- C. EIS 1200 - State Office Contacts
Updated to correct the MSC mailing address for sections of the Division of Medical Assistance.

Volume II

- A. EIS 2244 - Refugee Medical Assistance
Effective August 28, 2003, EIS was modified to accept up to an eight (8) month certification for Refugee Assistance Medicaid (MRF) cases. Prior to August 28, EIS would accept only a six (6) month period.

IV. EIS MANUAL INSTRUCTIONS

SECTION	REMOVE PAGES	INSERT PAGES	ONLINE CHANGE
Volume I			
1061	23	23	IX.
1105 Table of Contents	1	1	Table of Contents
1105	3-47	3-49	III. B - VI.
1200	1-4, 7-9	1-4, 7-9	II.A, B, C, D, IV. & VI.
Volume II			
2254	7-8	7-8	II. E. 4. a.

If you have any questions, please contact your Medicaid Program Representative.

Sincerely,

Gary Fuquay, Interim Director
Division of Medical Assistance

(This material was researched and prepared by Debbie Daniels, Jan McElroy, and Candes Smith, EIS Program Consultants, and Ken Maddox, IEVS Coordinator.)