

CHANGE NOTICE FOR MANUAL

DATE: 11-22-2002

MANUAL: EIS

CHANGE NO.: 04-03

TO: COUNTY DIRECTORS OF SOCIAL SERVICES

This change notice transmits revisions to the EIS Manual. Revisions are effective December 1, 2002, unless otherwise noted.

I. PASSALONG

Three new individual special use codes have been requested to identify individuals who are passalong eligible. They are PC (Passalong COLA), PD (Passalong Disabled Child), and PW (Passalong Widow(er)). No begin or end date is required. We have requested these codes be effective December 2, 2002. If these codes cannot be in place by December 2, 2002 you will be notified via broadcast message of this and when they will be in place.

Refer to ABD Change Notice 16-03 for additional information.

Special Report Code P, previously used to indicate passlong eligibility is obsolete effective December 2, 2002.

II. MEDICALLY NEEDED RESOURCE POLICY CHANGE

There is a report in XPTR with selection name DHREJ MN ABD REV INC PROD PRPTY. The report identifies Medically Needed MAABD individuals to review for income-producing property.

There is a new Special Review Code, M. This code will be available in EIS beginning December 2, 2002. The Special Message, "Review for Sale of Property", displays on the Case Management Report 30 days prior to the review date.

Example: Special Review Code M for 022003 displays on the Case Management Report created for February 2003.

Refer to ABD Change Notice 15-03 for additional information.

III. DISCONTINUANCE OF UNITED HEALTHCARE

There are three reports in XPTR to identify cases and individuals updated with exempt Carolina Access provider numbers due to discontinuance of United Healthcare in Mecklenberg County November 30, 2002. The reports and XPTR selection names are:

LIST OF CASE SEGMENTS UPDATED: DHREJ UNITED CONV CASES UPDATED
LIST OF INDIVIDUAL SEGMENTS UPDATED: DHREJ UNITED CONV INDS UPDATED
LIST OF INDIVIDUAL MANAGE CARE SEGMENTS CLOSED: DHREJ UNITED CONV MGD
CARE UPDT

IV. RSDI COST OF LIVING ADJUSTMENT (COLA)

This year, and for future years, the COLA report names have been revised. Each report name will begin with DHREJA COLA. This allows all of the reports to be listed together in NCXPTR for your convenience. The 503 Leads Report will also be available in XPTR beginning in 2002.

Beginning in 2002, Bendex sheets will not be printed at COLA. Use SOLQ to verify SSA benefits.

Refer to DMA Administrative Letter No. 15-03 for additional information regarding the Medicaid COLA.

V. EIS BANNER SCREEN

The EIS Banner Screen has been updated to display the new Customer Support telephone numbers. The EIS Manual has been updated to reflect this change. An example of the new screen is located in EIS 4900 Appendix A. Links to this example have been added in other sections of the EIS Manual.

VI. NEW PULL LISTS FOR TANF CHECKS AND MEDICAID CARDS

There are ten new pull lists used by state staff to pull TANF checks and Medicaid cards. The reports are in XPTR. The names of these reports have been added to the list of XPTR reports in EIS 1061. The reports begin with DHREJA PULL LIST. The new reports are replacing the old pull lists used by state staff named DHREJ PULL-LIST VERSION 1 and DHREJ PULL LIST VERSION 2. The old reports are still in XPTR, but are no longer being used to pull the TANF checks and Medicaid cards.

A new pull list summary report is in XPTR. The report is primarily used for audit purposes by the State Controller's office. The name of this report DHREJA PULL LIST SUMMARY REPORT also has been added to the chart of XPTR access codes in EIS 1061.

The county pull list (DHREJ PULL LIST FOR COUNTIES) has not changed.

VII. MANUAL SECTION CHANGES

A. Volume I

1. EIS 1050 - Link to an example of the new Banner Screen is added.
2. EIS 1057 - Link to an example of the new Banner Screen is added.
3. EIS 1061 - Link to an example of the new Banner Screen is added. Also, all COLA report names have been revised and begin with DHREJA COLA.

The report names for the new pull lists used by state staff to pull TANF checks and Medicaid cards have been added to the XPTR report list. They begin with DHREJA PULL LIST. The name of the new pull list summary report (DHREJA PULL LIST SUMMARY REPORT) has been added to the list also.

4. EIS 1101 - Link to an example of the new Banner Screen is added.

5. EIS 1104 - NOTE added to inform that BENDEX sheets are not printed at COLA. Also a link to an example of the new Banner Screen is added.
6. EIS 1105 - Link to an example of the new Banner Screen is added.
7. EIS 1106 - Link to an example of the new Banner Screen is added.
8. EIS 1107 - Link to an example of the new Banner Screen is added.

B. Volume III

1. EIS 3451 - Corrected to delete reference to deductible status for Work First.
2. EIS 3551 - Added a new Special Review Message that displays on the Case Management Report.
3. EIS 3700 - Link to an example of the new Banner Screen is added.

C. Volume IV

1. EIS 4000 Codes Appendix -

Added the new Special Review Code, M. The Special Message, "Review for Sale of Property", displays on the Case Management Report 30 days prior to the review date.

Added three new Individual Special Use codes to identify individuals who are passalong eligible.

PC-Passalong COLA
 PD-Passalong Disabled Adult Child (DAC)
 PW-Passalong Widow(er)

Special Report Code P, previously used to indicate passlong eligibility is obsolete effective December 2, 2002.

2. EIS 4900 Appendix A - Example of the new Banner Screen added.
3. EIS 4900 Appendix E - Removed NOTE referring to obsolete transitional payment type transfers.

EIS MANUAL INSTRUCTIONS

SECTION	REMOVE PAGES	INSERT PAGES	ONLINE CHANGE
Volume I			
1050	1-4	1-4	II.A., III.B.
1057	1-2	1-2	III.A.
1061	1-2, 17-22	1-2, 17-23	II.A, IX Report Names
1101	1-2	1-2	II.A.
1104	1-2, 7-8	1-2, 7-8	II. NOTE, IV.A.
1105	1-2	1-2	III.A.1.
1106	1-2	1-2	III.A.
1107	1-2	1-2	II.A.

SECTION	REMOVE PAGES	INSERT PAGES	ONLINE CHANGE
Volume III			
3451	129-130	129-130	II.B.10.
3551	3-5	3-5	V.A.57.
3700	3	3	VI.B.
Volume IV			
4000 Codes Appendix	10a-14	10a-14	
4900 Appendix A	1-2	1-2	I.A.
4900 Appendix E	5-6	5-6	III.G. NOTE removed

Please contact your Medicaid Program Representative or Adult Program Representative if you have any questions.

Sincerely,

Nina M. Yeager, Director
Division of Medical Assistance

(This material was researched and prepared by Debbie Daniels, Candes Smith, Ken Maddox and Mary Spivey, EIS Program Consultants and Kathie Barnett, EIS Project Coordinator.)