

CHANGE NOTICE FOR MANUAL

DATE: January 15, 2007

MANUAL: EIS

CHANGE NO.: 04-07 COMMUNITY CARE OF NORTH CAROLINA/NORTH CAROLINA HEALTH CHOICE

TO: COUNTY DIRECTORS OF SOCIAL SERVICES

This change notice transmits revisions to the EIS Manual. Revisions are effective February 1, 2007, unless noted otherwise.

I. MANUAL SECTION CHANGES

A. Volume I

EIS 1056 - COMMON NAME DATABASE

Added SSN Search using last 4 digits of SSN.

B. Volume III

1. EIS 3100 - MAKING CHANGES TO CASES

Clarified instructions for removal of Special Review Code and Date.

2. EIS 3101 - CHANGES TO MEDICAID CASES

Removed instructions for CAP/AIDS codes AI and AS. These codes are obsolete effective December 31, 2006.

3. EIS 3210 -MQB-E AUTOMATED RE-ENROLLMENT PROCESS

- a. Links to the figures referenced in the section were added.
- b. Updated old references to RMDS to the current report system - NCXPTR.
- c. Updated policy to reflect that counties only receive one paper copy now rather than two of the Re-enrollment report.
- d. Deleted reference to QI2 program which was discontinued some time ago.

C. Volume IV

1. EIS 4000 - CODES APPENDIX

a. Individuals excluded from citizenship and identity documentation requirements are expanded to include the following:

- Individuals receiving Social Security benefits on the basis of a disability (SSDI),
- Lawful Permanent Residents (LPR)

When documenting SSDI and LPR hierarchy codes in EIS for Citizenship/Identity (C/I), use code "50".

b. Deleted Family Status Code E, Essential Person. This Code is no longer used for Work First cases.

c. Added How Application Received data element to the section.

d. Deleted CAP/AIDS codes AI and AS. These codes are obsolete effective December 31, 2006.

2. EIS 4100 - COMMUNITY CARE OF NORTH CAROLINA/CAROLINA ACCESS

Added effective February 1, 2007 NCHC children (6-18) will begin to be linked to a CCNC/CA Provider.

II. EIS MANUAL INSTRUCTIONS

SECTION	REMOVE PAGES	INSERT PAGES	ONLINE CHANGE
Volume I			
1056	3-25	3-27	Common Name Database
Volume III			
3100	1-2	1-2	IV. Removal of Information
3101	44-47	44-47	I. Completing the DSS-8125
3210	1-4	1-4	Added links to figures and updated information in section
Volume IV			
4000gen	1-2	1-2	Table of Contents
4000gen	1-2,5-18	1-2,5-20	I. Citizen/ID, Family Status, How Application Received, CAP
4100	1-5	1-5	Community Care of North Carolina

If you have any questions, please contact your Medicaid Program Representative.

Sincerely,

L. Allen Dobson, Jr., M.D., Assistant
Secretary for Health Policy and Medical
Assistance

(This material was researched and prepared by Sharon McDougal, EIS Project Director, Brenda Gooch, Chris Hager, Mary Spivey, Wanda McLeoud and Sharon Barnes, EIS Program Consultants).