

CHANGE NOTICE FOR MANUAL

DATE: OCTOBER 1, 2001

MANUAL: EIS

CHANGE NO.: 05-02

TO: COUNTY DIRECTORS OF SOCIAL SERVICES

This change notice transmits revisions to the EIS Manual. Revisions are effective October 1, 2001.

I. NCXPTR

The following changes are being made to X/PTR:

- A. The V22: Latest Reports screen is now called V22: Favorites.
- B. If an entire directory is selected in your User Profile, the V22: Favorites screen displays a listing called MY DIRECTORIES. Entire directories selected in a User Profile are listed here. Do the following to display your list of reports:

- 1. Key **AFV** to the left of MY DIRECTORIES. Press ENTER.
- 2. Key **LR** at the command line. Press ENTER.

Every report in each directory selected in your User Profile displays.

- C. Instead of **PRO** then **RPT**, to modify your profile, now **PRO** then **FAV** must be used.
- D. Once a user Profile is set up or modified, key **S** to the left of exit saving list updates, press enter, press **F3**, and key **LR** at the command line to display the new favorites list.

II. EIS MANUAL INSTRUCTIONS

<u>SECTION</u>	<u>REMOVE PAGES</u>	<u>INSERT PAGES</u>
VOLUME 1		
1061	1-4, 9-10, 13-14	1-4, 9-10, 13-14

Please contact your Medicaid Program Representative or Adult Program Representative if you have any questions.

Sincerely,

Nina M. Yeager, Director
Division of Medical Assistance

(This material was researched and prepared by Ken Maddox, EIS Program Consultant.)