
EIS INQUIRY

EIS 1050 - EIS INQUIRY
REVISED 12/01/02 - CHANGE NO. 04-03

I. GENERAL INFORMATION

The Eligibility Information System (EIS) Inquiry allows State and county staff to view current and historical information for individuals in an eligibility case record. The Inquiry Selection Code controls the EIS Inquiry System. By entering a selection code and the appropriate key data, you may initiate an inquiry from any inquiry screen.

The ENTER key activates each inquiry selection. When all data for the inquiry has been displayed, a message appears at the bottom of the screen informing the operator that the inquiry is complete.

II. LOGON PROCEDURES

- A. Refer to [EIS 4900 Appendix A](#) for an example of the Banner Screen. From the Banner Screen, key "IMS". Press ENTER. The following sign on screen will be displayed.

```
DFS3649A /SIGN COMMAND REQUIRED FOR IMS IMSA
DATE: 11/13/95          TIME: 07:46:43
NODE NAME:  WDAT044
USER ID:
PASSWORD:
GROUP NAME:
NEW PASSWORD:
NO OUTPUT SECURITY AVAILABLE
```

1. Key your RACF User ID.
2. Key your self-assigned RACF password.
3. Press ENTER.
Wait for the message "SESSION READY FOR INPUT".

- B. Key "EJALOGON" followed by a space. Press ENTER.

EIS INQUIRY

REISSUED 12/01/02 - CHANGE NO. 04-03

II. B. (CONT'D)

```
          * * E I S * *  
        L O G O N P R O C E D U R E  
PLEASE ENTER THE FOLLOWING:  
  ENTER A NEW PASSWORD THE FIRST TIME YOU SIGN ON  
  YOU MAY ENTER A NEW PASSWORD AT ANY TIME  
  OPERATOR ID.....  
  PASSWORD.....  
  FUNCTION.....  
  NEW PASSWORD.....
```

C. On the EIS LOGON PROCEDURE screen:

1. Key your RACF User ID in the OPERATOR ID field. (Your RACF User ID is the Operator ID.)
2. Enter your self-assigned RACF password in the PASSWORD field.
3. Key "I" for Inquiry in the FUNCTION field.
4. If you are signing on to IMS for the first time or want to change your self-assigned password, enter your new RACF password in the NEW PASSWORD field.
5. Press ENTER.

The EIS Menu consists of two pages. The EIS Menu (Update) displays as page 1.

EIS INQUIRY

REISSUED 10/01/12 - CHANGE NO. 01-13

II. C. (CONT'D)

EJA901	ELIGIBILITY INFORMATION SYSTEM				02/11/03	
PAGE 1	EIS MENU (UPDATE)				07:20:24	
SELECTIONS DESCRIPTIONS SELECTIONS DESCRIPTIONS SELECTIONS DESCRIPTIONS						
DATA ENTRY						
D	DATA ENTRY			TR	TBR TRACKING	
7	APPL ENTRY	ET	ELIG TRK UPDT	SE	SDX EXCEPTIONS	
8	8125 PROCESS	TE	TEEN PAR UPDT	JB	JOB BONUS	
		BD	BENEFIT DIV	LE	LIS EXCEPTIONS	
5	8125 INQUIRY	WB	WORK FIRST BENEFITS	FA	ADD FAM VIOL	
B	STANDARD BUDGT	QR	QUARTERLY REPORTING	AT	ASSETS TRANS	
P	DB/PML TRANS	EB	EL.CO/RRF/BUDGT	TA	TPR POLICY	
C	ERROR CORRECT	WI	WORKER/SUPER	TU	TPR INDIV	
I	EIS MENU	SI	SUPER/WORKER	DT	DISABILITY	
		CI	CITIZEN EXCEPTIONS			
PRESS ENTER FOR INQUIRY OPTIONS						
SELECTION KEY						

Press ENTER to display Page 2, the EIS Menu (Inquiry).

EJA901	ELIGIBILITY INFORMATION SYSTEM				01/30/06	
PAGE 2	EIS MENU (INQUIRY)				08:03:45	
SELECTIONS DESCRIPTIONS SELECTIONS DESCRIPTIONS SELECTIONS DESCRIPTIONS						
AD	APPL DATA	NS	NAME SEARCH	TP	TPR POL DATA	
		NC	NAME CHANGE	TI	TPR IND DATA	
CD	CASE DATA					
CI	CASE INDIV	MB	MEDICARE ABC			
CH	CASE HIST	MD	MEDICARE D	MP	MC PVDR DATA	
CM	CASE MULT-VAL			MI	MC INQUIRY	
CS	CASE SPEC COV	DD	DDS DATA	CN	CHECK NUMBER	
CC	ALL CASE HIST	SA	SANCTION DATA	PC	CHECK HIST	
ID	INDIV DATA	PS	PAYEE SEARCH	BH	BUDGET HIST	
IE	INDIV MED ELIG	FI	FACILITY INQ			
IP	INDIV PROFILE	EH	EDUCATION HIST	PP	PREM PAYMENT	
4D	IV-D MENU	FV	FAMILY VIOLENCE			
PRESS ENTER FOR UPDATE OPTIONS						
SELECTION KEY						

EIS INQUIRY

REVISED 10/01/12 - CHANGE NO. 01-13

II. C. (CONT'D)

Press enter to go to the previous page. You may enter any selection from either screen.

All the selections are explained in detail in the following sections.

III. LOGOFF PROCEDURES

- A. From a clear screen, key "/RCL".
- B. Press ENTER. The [Banner Screen](#) appears.