

APPLICATION INQUIRY

EIS 1051 - APPLICATION INQUIRY
REVISED 02/01/11 - CHANGE NO. 03-11

I. GENERAL INFORMATION

Use Application Inquiry to view any application that has been registered. Applications are registered on-line using the DSS-8124 and are available for immediate inquiry. Information remains on file once the application is dispositioned.

There are three different ways to perform an application inquiry. You can inquire by application number, Individual ID, and social security number. Use the following instructions to perform these inquiries.

Application data may also be accessed using the Name Search function. Refer to EIS 1056 for instructions on how to perform this inquiry.

II. ACCESS PROCEDURES

A. Application Number Inquiry

1. From the EIS Inquiry Menu, key "AD" in the SELECTION field.
2. Key the seven digit application number followed by a "G" in the KEY field. Press ENTER.
 - a. When the application is pending, the following screen appears displaying the most current application data for the case.

EIS APPLICATION DATA FOR PENDING APP NO 0000000G											
NAME	AID-CAT	QI1	HLTH	CH	APPL-DT	CASE-ID					
XXXXX	XXXXXXXX	MIC	N	10012004	4	00000000					
ADDRESS LINE 1	WORKER	CO	CO-CASE	DIST	IND-CT	FSTAMP#	HEAD	INCL?	AUTH	REP	
231 S New ST	XXX	XX	000000	XXX	02		N		Y		
ADDRESS LINE 2	VER	AFS	BD	P/DISPOSITION	DATE	REASON	NOTICE	STATUS			
					MMDDCCYY			PA			
CITY	STATE	ZIP	APP	RECVD	R/DISPOSITION	DATE	REASON	NOTICE	LCD		
XXXXXXX	NC	00000	M			MMDDCCYY			1999278		
LN	INDIVIDUAL	NAME	BIRTH-DT	SEX	CIT	CLM	SSN	INDIV-ID			
01 XXX	XXXXXXX		00001965	M	X	N	000000000	000000000L			
02 XXX	XXXXXXX		00001990	M	V	N	000000000	000000000M			
SELECTION	KEY										
604-INQUIRY IS COMPLETE		PF12 AUTH REP INFO									

- b. If a two part application has one part already dispositioned, press PA-1 as indicated at the bottom of the screen to view the second page of the inquiry for the pending application.

NOTE: IF THE APPLICATION HAS BEEN PLACED ON HOLD EITHER BY ERRORS OR BY WORKER, "HD" APPEARS IN "STATUS".

IF THE APPLICATION IS ON HOLD DUE TO A SSI ACTION, "HX" APPEARS IN "STATUS".

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II. A. (CONT'D)

- c. When the application has been disposed, the following screen appears displaying the most current application data for the case.

EJA901 EIS APPLICATION DATA FOR APPLICATION NO I000000G											
NAME	AID-CAT	QI1	NCHC	FAMPLN	APPL-DT	CASE-ID					
XXXXXX X XXXXXXX	MIC		N		12092010	5	00000000				
ADDRESS LINE 1	WORKER	CO	CO-CASE	DIST	IND-CT	FSTAMP#	HEAD	INCL?	AUTHREP		
2377 OLD NEW RD	000	00	000000	083	03		N		Y		
ADDRESS LINE 2	VER	AFS	BD	P/DISPOSITION	DATE	REASON	NOTICE	STATUS			
	Y			A	01072011	A1		PA			
CITY	STATE	ZIP	APP	RECVD	R/DISPOSITION	DATE	REASON	NOTICE	LCD		
XXXXXXXX	NC	00000	M		D	01062011	G8	Y	2011006		
LN	INDIVIDUAL NAME			BIRTH-DT	SEX	CIT	CLM	SSN	INDIV-ID		
01 XXXXXX	X	XXXXXXXX			00001975	F	X	N	000000000	000000000M	
02 XXXXX		XXXXXX			00001993	M	V	N	000000000	000000000T	
03 XXXXXX	X	XXXXXXXX			00001998	F	V	N	000000000	000000000N	
SELECTION	AD	KEY									
604-INQUIRY	IS	COMPLETE		PF12 AUTH REP INFO							

NOTE: EIS displays the most current EPICS Claim Indicator in the CLM field for each individual. THE CLAIM INDICATOR MAY CHANGE EACH TIME AN INQUIRY IS PERFORMED.

B. Individual ID - Application Inquiry

1. Key "AD" in the SELECTION field.
2. Key the 10 digit Individual ID in the KEY field.
3. Press ENTER.

The following screen appears displaying the most current application data for that Individual ID.

APPLICATION DATA FOR INDIVIDUAL ID NO. 000000000 Q									
SEL FORM ID	AID-CAT	APPL-DT	CASE-ID	DISPOSITION	DATE	REASON	CO	DIST	
0000000G	MIC Y	10011998	00000000		00000000		00	002	
SELECTION	KEY								
KEY AN S	BESIDE FORM-ID FOR INQUIRY								

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II. B. (CONT'D)

4. Key an "S" in the SEL field beside the form ID number to display more detailed application data. Press ENTER.
 - a. When the application is pending, the following screen appears displaying the most current application data.

NOTE: IF THE APPLICATION HAS BEEN PLACED ON HOLD WITH ERRORS OR BY THE WORKER, "HD" APPEARS IN "STATUS".

IF THE APPLICATION IS ON HOLD DUE TO A SSI ACTION, "HX" APPEARS IN "STATUS".

EIS APPLICATION DATA FOR PENDING APP NO 0000000G												
NAME	AID-CAT	QI1	HLTH	CH	APPL-DT	CASE-ID						
XXXXXX	XXXXXXXXX	MIC		N	10012004	4	00000000					
ADDRESS LINE 1	WORKER	CO	CO-CASE	DIST	IND-CT	FSTAMP#	HEAD	INCL?	AUTHREP			
231 S New ST	XXX	XX	000000	XXX	02		N		Y			
ADDRESS LINE 2	VER	AFS	BD	P/DISPOSITION	DATE	REASON	NOTICE	STATUS				
					MMDDCCYY			PA				
CITY	STATE	ZIP	APP	RECVD	R/DISPOSITION	DATE	REASON	NOTICE	LCD			
XXXXXXXX	NC	00000		M		MMDDCCYY			199278			
LN	INDIVIDUAL NAME	BIRTH-DT	SEX	CIT	CLM	SSN	INDIV-ID					
01 XXX	XXXXXXXX	00001965	M	X	N	000000000	000000000L					
02 XXX	XXXXXXXX	00001990	M	V	N	000000000	000000000M					
SELECTION	KEY											
604-INQUIRY IS COMPLETE		PF12 AUTH REP INFO										

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II. B. 4. b. (CONT'D)

b. When the application has been disposed, the following screen appears displaying the most current application data for the case.

EIS APPLICATION DATA FOR APPLICATION NO I000000G												
NAME	AID-CAT	QI1	NCHC	FAMPLN	APPL-DT	CASE-ID						
XXXXXX X XXXXXXX	MIC		N		12092010	5	00000000					
ADDRESS LINE 1	WORKER	CO	CO-CASE	DIST	IND-CT	FSTAMP#	HEAD	INCL?	AUTHREP			
2377 OLD NEW RD	000	00	000000	083	03			N	Y			
ADDRESS LINE 2	VER	AFS	BD	P/DISPOSITION DATE		REASON		NOTICE STATUS				
	Y			A		01072011 A1		PA				
CITY	STATE	ZIP	APP	RECVD	R/DISPOSITION DATE		REASON		NOTICE LCD			
XXXXXXXXX	NC	00000	M		D		01062011 G8		Y 2011006			
LN	INDIVIDUAL NAME			BIRTH-DT	SEX	CIT	CLM	SSN	INDIV-ID			
01 XXXXXX	X XXXXXXX				00001975	F	X	N	000000000			
02 XXXXX	XXXXXX				00001993	M	V	N	000000000			
03 XXXXXX	X XXXXXXX				00001998	F	V	N	000000000			
SELECTION AD KEY												
604-INQUIRY IS COMPLETE PF12 AUTH REP INFO												

NOTE: EIS displays the most current EPICS Claim Indicator in the CLM field for each individual. THE CLAIM INDICATOR MAY CHANGE EACH TIME AN INQUIRY IS PERFORMED.

C. Social Security Number - Application Inquiry

1. Key "AD" in the SELECTION field.
2. Key the nine digit social security number (SSN) in the KEY field.
3. Press ENTER.

The following screen appears displaying the most current application data for that SSN.

APPLICATION DATA FOR SOCIAL SECURITY NO. 987654321									
SEL FORM ID	AID-CAT	APPL-DT	CASE-ID	DISPOSITION	DATE	REASON	CO	DIST	
0000000X	MIC	08011996	00000000	D	09151996	D2	00	012	
0000000X	MAF	01051997	00000000	W	02281997	W1	00	077	
0000000X	MIC Y	10011998	00000000		00000000		00	002	
SELECTION KEY									
KEY AN S BESIDE FORM-ID FOR INQUIRY									

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II. C. (CONT'D)

4. Key an "S" in the SEL field beside the form ID number to display more detailed application data. Press ENTER.
 - a. When the application is pending, the following screen appears displaying the most current application data.

NOTE: IF THE APPLICATION HAS BEEN PLACED ON HOLD WITH ERRORS OR BY THE WORKER, "HD" APPEARS IN "STATUS".

IF THE APPLICATION IS ON HOLD DUE TO A SSI ACTION, "HX" APPEARS IN "STATUS".

EIS APPLICATION DATA FOR PENDING APP NO 0000000G											
XXXXXX	NAME	XXXXXXXXXX	AID-CAT	QI1	HLTH	CH	APPL-DT	CASE-ID			
			MIC			N	10012004	4	00000000		
ADDRESS LINE 1	WORKER	CO	CO-CASE	DIST	IND-CT	FSTAMP#	HEAD	INCL?	AUTHREP		
231 S New ST	XXX	XX	000000	XXX	02		N		Y		
ADDRESS LINE 2	VER	AFS	BD	P/DISPOSITION	DATE	REASON	NOTICE	STATUS			
					MMDDCCYY			PA			
CITY	STATE	ZIP	APP	RECVD	R/DISPOSITION	DATE	REASON	NOTICE	LCD		
XXXXXXXXXX	NC	00000	M			MMDDCCYY			199278		
LN	INDIVIDUAL NAME		BIRTH-DT	SEX	CIT	CLM	SSN	INDIV-ID			
01 XXX	XXXXXXXXXX		00001965	M	X	N	000000000	000000000L			
02 XXX	XXXXXXXXXX		00001990	M	V	N	000000000	000000000M			
SELECTION	KEY										
604-INQUIRY IS COMPLETE		PF12 AUTH REP INFO									

- b. When the application has been disposed of, the following screen appears displaying the most current application data for the case.

EJA901 EIS APPLICATION DATA FOR APPLICATION NO I000000G											
XXXXXX	NAME	X XXXXXXXX	AID-CAT	QI1	NCHC	FAMPLN	APPL-DT	CASE-ID			
			MIC		N		12092010	5	00000000		
ADDRESS LINE 1	WORKER	CO	CO-CASE	DIST	IND-CT	FSTAMP#	HEAD	INCL?	AUTHREP		
2377 OLD NEW RD	000	00	000000	083	03		N		Y		
ADDRESS LINE 2	VER	AFS	BD	P/DISPOSITION	DATE	REASON	NOTICE	STATUS			
					A	01072011	A1		PA		
CITY	STATE	ZIP	APP	RECVD	R/DISPOSITION	DATE	REASON	NOTICE	LCD		
XXXXXXXXXX	NC	00000	M		D	01062011	G8	Y	2011006		
LN	INDIVIDUAL NAME		BIRTH-DT	SEX	CIT	CLM	SSN	INDIV-ID			
01 XXXXX	X XXXXXXXX		00001975	F	X	N	000000000	000000000M			
02 XXXXX	XXXXXX		00001993	M	V	N	000000000	000000000T			
03 XXXXX	X XXXXXXXX		00001998	F	V	N	000000000	000000000N			
SELECTION	AD	KEY									
604-INQUIRY IS COMPLETE			PF12 AUTH REP INFO								

NOTE: EIS displays the most current EPICS Claim Indicator in the CLM field for each individual. THE CLAIM INDICATOR MAY CHANGE EACH TIME AN INQUIRY IS PERFORMED.