

DMA ADMINISTRATIVE LETTER NO: 02-14, FAMILY MEDICAID RECERTIFICATION

DATE: March 21, 2014

SUBJECT: Family Medicaid Recertification

DISTRIBUTION: County Department of Social Services
Medicaid Supervisors
Medicaid Eligibility Staff

I. BACKGROUND

North Carolina has been granted permission from CMS to apply 2013 traditional (non-MAGI) household, income determination and budgeting eligibility rules for redeterminations of MAGI related Medicaid cases during 2014. However, individuals may not be terminated as ineligible due to income without first evaluating under MAGI rules.

A. Procedures

1. Continue to complete all MIC/NCHC redeterminations as ex parte reviews.
2. Complete MAF/MPW reviews as usual. Use ex parte process as much as possible using electronic sources and other case records.
3. When requesting information, allow 30 days for return of the information.
4. Use traditional 2013 household composition, income and budgeting rules to determine if the individuals continue to be eligible.
5. Use the current income limits.
6. Do not verify or apply resource rules for MAF/ HSF cases.
7. If an individual is ineligible based on requirements other than income, terminate with appropriate notice. Ineligibility reasons may include:
 - a. Child ages out at 19 (evaluate for other programs).
 - b. No eligible child in the home for caretaker eligibility (evaluate for FPW).
 - c. Caretaker was terminated for not cooperating with Child Support and does not cooperate within the redetermination processing time as requested.

8. If ineligible for Medicaid/NCHC under the 2013 traditional rules, complete recertification application in NC FAST P7 for eligibility determination under MAGI rules.
9. The new certification period ends 12 months from the date the original recertification was due. For example, if recertification was originally due effective January 2014, the certification period will end December 2014.

B. Procedures for keying actions into the eligibility systems

1. Non-pilot counties: If eligible under 2013 traditional rules, key continuing eligibility into EIS. The certification period is 12 months for MIC/NCHC/MAF/HSF.

If worker has keyed a recertification application in NCFAST P7 and has not yet processed the recertification, the caseworker may withdraw the recertification application and key continuing eligibility in EIS for the new certification period, if eligible under 2013 traditional rules.

2. Pilot counties: If eligible under 2013 traditional rules, key continuing eligibility into NC FAST P2/6. The certification period is 12 months for MIC/NCHC/MAF/HSF.

If worker has keyed a recertification application in NCFAST P7 and has not yet processed the recertification, the caseworker may withdraw the recertification application and key continuing eligibility in NCFAST P2/6 for the new certification period, if eligible under 2013 traditional rules.

3. If ineligible under 2013 traditional rules:
 - a. Key a recertification application into NC FAST P7.
 - b. Send the DMA-5199, Family Medicaid MAGI Transition Review Form, or call the beneficiary to obtain tax information for purpose of evaluating under MAGI rules. Allow 30 days for return of the information
 - c. If the individual is not eligible and is denied under MAGI rules, the account will be transferred to the Marketplace for determination of eligibility for tax credits.
4. Cases pending closure for failure to return the DMA-5199 must be evaluated under 2013 traditional rules before terminating the case.

II. EFFECTIVE DATE AND IMPLEMENTATION

EIS will automatically extend the certification period for one month if not terminated or recertified by March 28, 2014. Do not manually extend the certification period in EIS. This policy is effective upon receipt. Further instructions will be issued.

If you have any questions regarding this information, please contact a Medicaid Program Representative.

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Acting Director

(This material was researched and written by Ena Lightbourne, Policy Consultant, Medicaid Eligibility Unit)