

CHANGE NOTICE FOR MANUAL

DATE: July 31, 2008
MANUAL: Family Services Manual, Volume 1: Children’s Services, Chapter VII:
Child and Family Team Meetings
CHANGE NO: 07-2008
TO: County Directors of Social Services
ATTENTION: Child Welfare Program Managers & Supervisors, Child Welfare Social Workers
RE: Program Improvement Policy Changes
EFFECTIVE: Immediately

I. BACKGROUND

Attached to this letter is a new chapter to be added to the Family Services Manual. This new Chapter is a direct result of the Division’s approved Program Improvement Plan (PIP) and the state’s system reform effort. The North Carolina Association of County Directors of Social Services Executive Committee has approved these changes. These revisions to the manuals are being sent to you via e-mail and will only be posted on-line. There are additional policy changes that are forthcoming over the next several months. As these changes to policy are completed and approved, they also will be sent via e-mail and posted on-line. Once all of the policy changes are completed and approved, the Division will send each county a full set of hard copies for all of these changes at that time.

II. SIGNIFICANT CHANGES

The new Chapter VII provides policy and guidance on Child and Family Team Meetings. This new chapter expands on the previous policy contained in section 1412 of Chapter VIII. This chapter provides not only the requirements of policy for Child and Family Teams, but also provides practice guidance for planning and carrying out effective Child and Family Team meetings throughout the life of a child welfare case.

Please ensure that all staff members who have child welfare responsibility are provided copies of this material or can access it via the NCDSS web site. The Division of Social Services on-line manual web address is:
<http://info.dhhs.state.nc.us/olm/manuals/dss>.

Should you have any questions regarding these changes, please contact your Children’s Program Representative, Work First/CPS Policy at 919-733-4622 or the Foster Care and Adoption Policy team at 919-733-9464.

III. INSTRUCTIONS:

Remove	Insert
	Chapter VII

Sincerely,

Charisse Johnson, Chief
Family Support and Child Welfare Services

Attachment:
[CFT Chapter](#)

cc: Sherry S. Bradsher
JoAnn Lamm
Sarah Barham
Family Support and Child Welfare Team Leaders
Children’s Program Representatives
Work First Program Representatives
Local Business Liaisons
Hank Bowers