

## CHANGE NOTICE FOR MANUAL

**DATE: March 3, 2014**

**MANUAL:** Enterprise Program Integrity Control System (EPICS) User's Manual  
**CHANGE NO.:** 1-2014  
**TO:** County Directors of Social Services  
**EFFECTIVE:** **March 3, 2014**, make the following changes to the EPICS User's Manual

### I. GENERAL

This change notice transmits revisions to the EPICS Manual. These changes are outlined below.

### II. SPECIFIC CHANGES

**EPICS 102 – Referrals is revised to:**

**Add Nature of Referral Code 'D'.**

**EPICS 2000 – Appendix A: Referral Codes is revised to:**

**Add Referral Source code '39', '40' and Nature of Referrals Code 'D'.**

**The EPICS User's Manual has been updated with these changes and is available in PDF format (see below).**

### III. INSTRUCTIONS FOR MAINTENANCE OF THE EPICS USERS MANUAL

**To maintain your current hard copy of the EPICS User's Manual:**

1. Go to the DSS On-Line Manuals Change Notice website at  
<http://info.dhhs.state.nc.us/olm/manuals/dss/ei-10/chg/>
2. Click on Change No. 1-2014
3. Click on the "**CN 1-2014**" and attachment links **at the bottom** of the page to print the Change Notice and the attached documents.
4. Open the files using Adobe Acrobat Reader and print the pages. Insert or replace the appropriate pages in your current hard copy as indicated below.

Note: Adobe Acrobat Reader may be downloaded for free at

<http://www.adobe.com/>

To update your current hardcopy of the manual:

<u>REMOVE</u>		<u>INSERT</u>	
<u>SECTION</u>	<u>PAGES</u>	<u>SECTION</u>	<u>PAGES</u>
102	10	102	10
2000	4,5	2000	4,5

If you have any questions, please contact the DSS Automation Staff at (919) 527-6270.

Sincerely,



Hank Bowers, Chief  
Performance Management/Reporting &  
Evaluation Management Section

HB/wc  
Attachments

EPICS\_CN1\_2014

[EPICSs102](#)

[EPICSs2000](#)