

RECERTIFICATION VERIFICATION REQUIREMENTS

ELIGIBILITY REQUIREMENT	FACE TO FACE RECERTS	SEMI ANNUAL RECERTS (DSS-2435-SR)	SIMPLIFIED RECERTS (DSS-2435-SSI/SSA)	REMARKS
Identity	New applicant only	N/A	N/A	
Household Composition	Verify if questionable	Verify if questionable	Verify if questionable	
Residency	Verify if changed	Verify if changed	Verify if changed	
Authorized Representative	Verify	Verify	Verify	
Citizenship and Alien Status	Verify new HH members and <u>review ineligible HH members.</u>	Verify new HH members and <u>review ineligible HH members.</u>	Verify new HH members and <u>review ineligible HH members.</u>	Use Alien Workbook Supplement
Student Status	Verify	Verify if changed	N/A	
Enumeration	Verify new SSN'S and SSN'S not validated in MCI.	Verify new SSN'S and SSN's not validated in MCI.	Verify new SSN'S and SSN'S not validated in MCI.	
Work Registration Requirements	Verify	Verify if changed	N/A	
ABAWD Status	Verify	Verify	N/A	Document ABAWD Tracking Form
Resources	Verify if HH not categorically eligible and if questionable	Verify if HH not categorically eligible and if questionable	Verify if HH not categorically eligible and if questionable	
Vehicles	Verify if HH not categorically eligible and if questionable	Verify if HH not categorically eligible and if questionable	Verify if HH not categorically eligible and if questionable	
Earned Income	Verify	Verify	Verify	
Unearned Income	Verify	Verify	Verify	
IEVS Matches	Verify	Verify	Verify	
Child Care Expenses	Verify if changed	Verify if changed	Verify if changed	
Medical Expenses	Verify if the source has changed, the amount has changed by more than \$25.00, or if information is incomplete, inaccurate, inconsistent, or outdated.	Verify if the source has changed, the amount has changed by more than \$25.00, or if information is incomplete, inaccurate, inconsistent, or outdated.	Verify if the source has changed, the amount has changed by more than \$25.00, or if information is incomplete, inaccurate, inconsistent, or outdated.	Review the medical expenses (DSS-8208) currently allowed and ask specifically if any have changed from the amounts previously given.
Shelter Expenses	Verify if changed	Verify if changed	Verify if changed	
Utility Expenses	Verify if changed	Verify if changed	Verify if changed	
Legally-Obligated Child Support payments made by FNS unit member	Verify if changed	Verify if changed	Verify if changed	
Operational Expense for Self-Employment	Verify	Verify	Verify	
Reported or Discovered Change	Verify	Verify	Verify	
Questionable Information	Verify	Verify	Verify	

Figure 500-1