

## CHANGE NOTICE FOR MANUAL

**DATE:** October 3, 2016  
**MANUAL:** Energy Program Manual  
**TO:** County Directors of Social Services  
**CHANGE NO:** 01-2016

**SUBJECT:** Policy Updates

**EFFECTIVE:** October 1, 2016

### I. BACKGROUND

The purpose of this change notice is to make revisions to the CIP and LIEAP sections of the Energy Programs Manual.

### II. SPECIFIC CHANGES

#### A. Section 300,

(1) 300.04 C 2

Title VI of the Civil Rights Act of 1964 has been updated.

(2) 300.09

The poverty income chart has been updated.

(3) 300.12 B

The income ranges by family size chart has been updated.

#### B. Section 400

(1) 400.03

Title VI of the Civil Rights Act of 1964 has been updated

(2) 400.03 F

The poverty income chart has been updated.

(3) 400.04 C 4

Clarified the meaning of temporary shelter.

### III. IMPLEMENTATION INSTRUCTIONS

These changes are effective with all applications beginning October 1, 2016.

If you have any questions regarding this information, submit to  
[dss.energy.pi.questions@dhhs.nc.gov](mailto:dss.energy.pi.questions@dhhs.nc.gov)

Sincerely,

A handwritten signature in black ink that reads "David Locklear". The signature is written in a cursive style with a large initial "D".

David Locklear, Chief  
Economic and Family Services Section

DL/sh

[EPs300.pdf](#)

[EPs400.pdf](#)