

**Item 12: Program - Entry Required**

Enter one of the following codes to indicate the Program:

FULL TITLE	CODE
Adolescent Parenting Program – Medicaid	A
Adolescent Parenting Program - Non Medicaid	Y
Crisis Intervention Program (CIP)	E
Family Planning	F
Food Stamp Employment and Training	S
Food Stamp Workfare	D
Able-Bodied Adults Without Dependents (ABAWDS)	3
General Administration	G
Independent Living Program	K
In-Home Aide Services - HCCBG Option A Reporting	H
In-Home Aide Services - HCCBG Option B Reporting	U
In-Home Services – Age 17 and Under (State In-Home Services Fund)	C
In-Home Services – Age 18 through 59 (State In-Home Services Fund)	B
In-Home Services – Age 60 and Over (State In-Home Services Fund)	I
Medical Transportation	T
Non-DSS Reimbursable	N
Permanency Planning – Families for Kids	P
SSBG Services	X
IV-E Administrative Activities	Z
Medicaid Case Management (At-Risk or Adult Care Home)	2
Work First Block Grant	9
Child Care and Development Fund	L
IV-E Waiver - Eligible *	7
IV-E Waiver - Non-Eligible *	8
Work First Non-DSS Reimbursable	W
TANF 100% Federally Funded	R
TANF transferred to SSBG	V
TANF CPS FC/Adopt	0
Adult Protective Services State Fund*	J
State Adult Homes Specialist Fund	O
Smart Start*	4
Family Preservation*	Q
TANF Domestic Violence	10
IV-E Training	21
IV-B1 (Family to Family – Casey Foundation)*	30
Federal Adoption Incentive Fund*	22

\* Used only by applicable counties.

## Service Codes

### CHILDREN SERVICES

SERVICE	DSS 5027	DSS 4263		PURCHASED SERVICES*		PROGRAM CODE
		SIS CODE	CLIENT ID# REQ'D	ALLOWED	CLIENT ID# REQ'D	
<b>Adoption Services For Children</b>						
Diagnostic and Treatment Services (Non-Residential) -Adoption	005	005	Yes	005	Yes	N,P,R,V,X,0,7,8,9,22
Adoption Case Management	009	009	Yes	009	Yes	K,N,P,R,V,X,Z,0,7,8,22
Adoption Services	010	010	Yes	010	Yes	N,P,R,V,X,0,7,8,22
General Recruitment, Assessment and Training of Adoptive Parents		011	No	011	No	K,N,P,R,V,X,Z,0,7,8,22
Adoption Assistance Case Management	012	012	Yes	012	Yes	K,N,P,R,V,X,Z,0,7,8,22
Child Specific Recruitment, Assessment and Training of Adoptive Parents	013	013	Yes	013	Yes	K,N,P,R,V,X,Z,0,7,8,22
Post Adoption Case Management	016	016	Yes	016	Yes	K,N,P,R,V,X,Z,0,7,8,22
Adoption Case Planning/Case Management	019	019	Yes	019	Yes	K,N,P,R,V,X,Z,0,7,8,22
Preparation for and Participation in Judicial Determinations-Adoptions	028	028	Yes	028	Yes	N,P,R,V,X,Z,0,7,8,22
<b>Foster Care Services For Children</b>						
Diagnostic and Treatment Services (Non-Residential) -Foster Care	100	100	Yes	100	Yes	A,N,P,R,V,X,Y,0,7,8,9,22
Foster Care Assistance Eligibility		101	Yes	No	No	A,N,P,V,X,Z,Y,7,8,22
Foster Care Training		102	No	102	No	A,K,N,P,R,V,X,Z,Y,0,7,8,22
General Recruitment, Assessment and Training of Foster Parents		103	No	103	No	K,N,P,R,V,X,Z,0,7,8,22
Foster Care Special Services				104	Yes	R,V,9
Foster Care Optional Elements				105	Yes	R
Foster Care Case Management	109	109	Yes	109	Yes	A,K,N,P,R,V,X,Z,Y,0,7,8,9,22
Child Specific Recruitment, Assessment and Training of Foster Parents	113	113	Yes	113	Yes	N,P,R,V,X,Z,0,7,8,22
Foster Care Case Planning/Case Management-Team Setting	119	119	Yes	119	Yes	K,N,P,R,V,X,Z,0,7,8,22
Preparation for and Participation in Judicial Determinations-Foster Care	128	128	Yes	128	Yes	N,P,R,V,X,Z,0,7,8,22
Independent Living Trust Fund	130			130		(EFT process with State office approval only)
LINKS Outreach Services	132	132	No	132	No	K,N
LINKS Transitional Services	133	133	Yes	133	Yes	K,N,R,X,0
LINKS Transitional Housing Funds	134	134	Yes	134	Yes	K,N
LINKS Services to Current/Former Foster Youth 13-15	135	135	Yes	135	Yes	A,K,N,P,X,Y,Z,7,8
LINKS Services to Youth ages 16-21 who are or were in DSS Custody	136	136	Yes	136	Yes	A,K,N,P,X,Y,Z,7,8

**CHILDREN SERVICES CONTINUED**

SERVICE	DSS 5027	DSS 4263		PURCHASED SERVICES*		PROGRAM CODE
		SIS CODE	CLIENT ID# REQ'D	ALLOWED	CLIENT ID# REQ'D	
<b>Protective Services For Children:</b>						
CPS – Investigative Assessment	210	210	Yes	No	No	R,0,7,8,9,22
CPS – Intake		211	No	No	No	R,0,9,22
CPS – Medical, Psychological, and Medico-Legal Diagnostic Services				212	Yes	P,R,X,Z,7,8,9,22
CPS – Case Planning And Case Management (Child Defined as Reasonable Candidate For Foster Care)	215	215	Yes	No	No	N,Z,7,22
Protective Services for Children-Team Setting	219	219	Yes	219	Yes	P,R,X,Z,0,7,8,22
Unsuccessful Efforts to Locate Alleged Victim Child		220	No	No	No	0,R
Preparation for and Participation In Judicial Determinations In Juvenile Court (Preplacement)		228	Yes	No	No	Z,22
Other Court Related Activity (Preplacement)		229	No	No	No	A,K,P,R,Y,0
Diagnostic and Treatment Services (Non-Residential) -CPS	230	230	Yes	230	Yes	N,P,X,0,7,8,9,22
<b>General Services For Children</b>						
Delinquency Prevention	050	050	Yes	050	Yes	N,P,X,7,8,22
Family Preservation Services	121	121	Yes	121	Yes	A,K,N,P,R,X,Y,0,7,8,9,22
Family Support Services	122	122	Yes	122	Yes	A,K,N,P,R,X,Y,0,7,8,9,22
Intensive Family Preservation Services	123	123	Yes	123	Yes	A,K,N,P,R,X,Y,0,7,8,9,22
IFA Camping Component	241			241	Yes	R,9
Residential Treatment For Emotionally Disturbed	293			293	Yes	R
Evaluation Activities for Child Welfare Programs		320	No	320	No	K,N,P,X,Z,7,8,22
Children's Services Trainer	321	321	No	321	No	N,P,X,21,22
Other Child Welfare Services	390	390	Yes	390	Yes	N,P,R,V,0,7,8,9,22

**II. ADULT SERVICES**

SERVICE	DSS 5027	DSS 4263		PURCHASED SERVICES*		PROGRAM CODE
		SIS CODE	CLIENT ID# REQ'D	ALLOWED	CLIENT ID# REQ'D	
Day Care For Adults – Daily Care	030			030	Yes	
Day Care For Adults – Recruitment		031	No	No	No	N,X
Employment And Training Support	070	070	Yes	070	Yes	A,K,N,P,X,Y,7,8
Adult FC Recruitment and Evaluation		091	No	No	No	N,O,X
Adult Placement Services	095	095	Yes	No	No	N,X
Guardianship	107	107	Yes	No	No	N,X
Day Health For Adults	155			155	Yes	
<b>Protective Services For Adults</b>						
PS For Adults – Intake		200	No	No	No	J,N,X
PS For Adults – Evaluation	202	202	Yes	No	No	J,N,X
PS For Adults – Planning and Mobilizing	204	204	Yes	204	Yes	J,N,X,2
Resident Evaluation Identification and Prescreening Services	393	393	No	393	No	2
Resident Evaluation Services	394	394	Yes	394	Yes	2
Adult Care Home Case Management	396	396	Yes	396	Yes	2,N
Adult Care Home Screening		397	No	No	No	2,N

**III. GENERAL SERVICES**

SERVICE	DSS 5027	DSS 4263		PURCHASED SERVICES*		PROGRAM CODE
		SIS CODE	CLIENT ID# REQ'D	ALLOWED	CLIENT ID# REQ'D	
<b>In-Home Aide Services:</b>						
Level I Home Management	041	041	Yes	041	Yes	A,B,C,H,I,K,N,P,R,U,X,Y,0,7,8,9
Level II Personal Care	042	042	Yes	042	Yes	A,B,C,H,I,K,N,P,R,U,X,Y,0,9
Level II Home Management	043	043	Yes	043	Yes	A,B,C,H,I,K,N,P,R,U,X,Y,0,9
Level III Home Management	044	044	Yes	044	Yes	A,B,C,H,I,K,N,P,R,U,X,Y,0,9
Level III Personal Care	045	045	Yes	045	Yes	A,B,C,H,I,K,N,P,R,U,X,Y,0,9
Level IV Home Management	046	046	Yes	046	Yes	A,B,C,H,I,K,N,P,R,U,X,Y,0,9
Health Support – Family Planning	080	080	Yes	080	Yes	A,F,N,X,Y
Health Support Services:	110	110	Yes	No	No	A,N,P,X,Y,7,8
Housing and Home Improvement	140	140	Yes	140	Yes	A,B,C,I,N,P,R,X,Y,0,7,8,9
Personal And Family Counseling	170	170	Yes	170	Yes	A,N,P,R,X,Y,0,7,8,9
Preparation And Delivery of Meals	180	180	Yes	180	Yes	B,C,I,N,X
Problem Pregnancy Services	190	190	Yes	190	Yes	A,N,P,X,Y
Transportation Services	250	250	Yes	250	Yes	A,B,C,I,K,N,P,T,X,7,8
Health Support – Mobility				281	Yes	
Health Support – Companionship				282	Yes	
Health Support – Special Health Needs				284	Yes	
Health Support – Communication Assistance	285	285	Yes	285	Yes	A,N,X,Y
Community Living Services	303			303	No	
Individual And Family Adjustment	330	330	Yes	330	Yes	A,K,N,P,R,X,Y,0,7,8,9
Individual And Family Adjustment Representative Payee	331	331	Yes	No	No	N,R,X,9
Individual And Family Adjustment Paraprofessional Services	332	332	Yes	No	No	K,N,P,R,X,7,8
TANF Domestic Violence Case Management	350	350	Yes	350	Yes	10
TANF Domestic Violence Emergency Assistance	351			351	Yes	10
At Risk Case Management Services	395	395	Yes	No	No	N,2

**IV. INTAKE AND CASE MANAGEMENT**

SERVICE	DSS 5027	DSS 4263		PURCHASED SERVICES*		PROGRAM CODE
		SIS CODE	CLIENT ID# REQ'D	ALLOWED	CLIENT ID# REQ'D	
Case Management		380	No	No	No	A,K,N,P,T,X,Y,7,8
Case Management	380	380	Yes	No	No	R,0,9
Service Intake		381	No	No	No	A,N,P,R,T,X,Y,0,9
Case Management – State Abortion		385	Yes	No	No	N
Case Management –In-Home Services	386	386	No	386	No	B,C,I,N,X
Case Management –In-Home Services	386	386	Yes	386	No	R,0,9

**VIII. WORK FIRST BLOCK GRANT**

SERVICE	DSS 5027	DSS4263		PURCHASED SERVICES*		PROGRAM CODE
		SIS CODE	CLIENT ID# REQ'D	ALLOWED	CLIENT ID# REQ'D	
Work First Information/Referral		520	No	520	No	R,9,W
Child Care		521	No	521	No	R,9,W
Case Management Without Eligibility Determination		522	No	522	No	R,9,W
Adult Care	523	523	No	523	Yes	R,9,W
Education/Training				527	No	9,W
Transportation Services				532	No	R,9,W
Participation Expenses	537			537	No	R,9,W
Transportation Retention Services	541			541	Yes	R,9,W
Child Care Retention Services	542			542	Yes	R,9,W
Other Retention Services	543			543	Yes	R,9,W
On-The-Job Training	544	544	Yes	544	Yes	R,9,W
Work First Eligibility Determination		545	No	No	No	R,9,W
Job Development and Placement	546	546	No	546	No	R,9,W
Job Search/Job Readiness	547	547	No	547	No	R,9,W
Non-Custodial Parents Case Management	548	548	Yes	548	Yes	R
Non-Custodial Parent Child Care	549			549	Yes	R
Mental Health Services	551	551	Yes	551	Yes	R,9,W
Substance Abuse Services	552	552	Yes	552	Yes	R,9,W
Subsidized Employment	553	553	Yes	553	Yes	R,9,W
Other Supportive Services	554	554	Yes	554	Yes	R,9,W
Non-Custodial Parent Other Work Related Expenses	555			555	Yes	R
Fraud Activities		557	No	No	No	R,9,W
Case Mgt. Retention Services	558	558	Yes	558	Yes	R,9,W
Child And Family Enrichment Services	561	561	No	561	No	R,9,W
Pregnancy Prevention Services	562	562	Yes	562	No	R
Individual Development Account Expenses				566	Yes	R,9,W
Non-Custodial Parents – Transportation	569			569	Yes	R
Job Access Transportation Services – Non-Custodial Parents	570			570	Yes	R
Job Access Transportation Services – Current Work First Recipients				571	Yes	R
Job Access Transportation Services – “Other” Recipients	572			572	Yes	R
Medical Insurance Premiums	573			573	Yes	9
Housing Subsidies That Do NOT Meet Federal Definition of “Assistance”	574			574	Yes	9
Work First Housing Expenditures – Other Than Housing Subsidies	575	575	Yes	575	No	R, 9
Housing Subsidies That Meet the Federal Definition of “Assistance”	576			576	Yes	9

\*When a CLIENT ID# REQ'D is required on the Day Sheet and there is no policy requirement for using a SIS Client ID, use the EIS Individual ID # (10-digit number and last digit blank in column 10 on the DSS-4263)

\*NOTE: If it is a Purchased service and does not require a Client ID, it goes on the DSS-1571 Part II. If an ID is required it goes on the DSS-1571 Part IV

- Z. IV-E Administration Activities**  
Funds to provide staff training and administrative support to the child protective services, foster care services and adoption services programs; and provide maintenance payments to foster care facilities and adoption assistance benefits for children who meet eligibility requirements.
- L. Child Care and Development Fund**  
Funds from the Day Care Section provided to counties for child day care support services.
- 2. Medicaid Case Management**  
Funds provided to counties operating a certified at-risk case management services program under Title XIX (Medicaid) or offering Adult Care Home Case Management under Title XIX.
- 7. IV-E Waiver – Eligible**  
Demonstration Project that tests the hypothesis that flexible use of federal funds will result in measurable reduction in the number of children who enter the foster care system and the length of time they remain in the system. Only available in 19 specified counties. (IV-E Eligible children)
- 8. IV-E Waiver – Non-Eligible**  
Demonstration Project that tests the hypothesis that flexible use of federal funds will result in measurable reduction in the number of children who enter the foster care system and the length of time they remain in the system. Only available in 19 specified counties. (IV-E Non-Eligible children)
- W. Work First Non-DSS Reimbursable**  
Non-DSS Reimbursable funds associated with Work First and specified Child Protective Services.
- 9. Work First Block Grant**  
The Work First Block Grant contains the funding previously available under TANF.
- R. TANF 100% Federally Funded**  
100 % Federal TANF funds used to provide TANF eligible families with services that accomplish any one of the four purposes of the TANF program.

## **County-Specific Program Codes**

Use of the following Program Codes is limited to specific counties.

- M. Community Child Protection Fund**  
Community Child Protection Team grant funds are state funds used to support child protection projects or initiatives. Allowable costs include direct payment for services to children and families, contracted services, and administrative costs. Awards are granted to local Community Child Protection Teams annually based on proposals submitted by the team and approved by NCDSS/DHHS.
- Q. Family Preservation Fund**  
A combination of State and Federal funds to operate a program of Family Preservation, community-based family support services, time limited family reunification services, and adoption promotion and support services. Awards for the funds are based upon proposals submitted by counties and approved by NCDSS.
- 4. Smart Start**  
Smart Start is North Carolina's public-private early childhood initiative for children under six and their families, whose goal is to help all children enter school healthy and ready to succeed. Smart Start helps assure access to affordable high quality childcare, provides health services and screenings, and offers resources for family support. Smart Start funds are administered statewide through 81 local partnerships, with local decisions made to meet the communities' specific needs. All costs associated with the provision of allowable services are included.
- 30. IV-B1 (Family to Family – Casey Foundation)**  
Program Code 30 identifies a specific funding stream for exclusive use with the Family to Family initiative (Annie E. Casey Foundation). The funds are federal IV-B1 funds and are capped allocations to each of the five counties (Durham, Cumberland, Guilford, Mecklenburg and Wake) participating in the initiative.
- 22. Federal Adoption Incentive Fund**  
100% federal funds that have been awarded to our state for exceeding the established baseline for adoptions since 1998. The funds can be used for allowable costs under Titles IV-B and IV-E. Equipment, training, supplies, etc., may not be directly charged to these funds without prior approval of the Division's Budget Office. Funds must be expended by September 30, 2002. Funds are available to all counties that finalized adoptions for children in the foster care system for fiscal years 98-99 and 99-00. Avery, Camden, Chowan, Clay, Gates, Graham, Hyde, Swain, and Tyrrell counties cannot participate in the fund since no foster children were adopted during this time period.

## APPENDIX E

### X. FAMILY GROUP CONFERENCING

SERVICE	DSS 5027	DSS 4263		PURCHASED SERVICES*		PROGRAM CODE
		SIS CODE	CLIENT ID# REQ'D	ALLOWED	CLIENT ID# REQ'D	
Family Group Conferencing	124	124	Yes	124	Yes	K,N,P,R,V,X,Z,0,7,8,9

## APPENDIX F

### XI. CHILDRENS SERVICES (IV-B1)

SERVICE	DSS 5027	DSS 4263		PURCHASED SERVICES*		PROGRAM CODE
		SIS CODE	CLIENT ID# REQ'D	ALLOWED	CLIENT ID# REQ'D	
<b>Adoption Services For Children</b>						
Adoption Case Management	009	009	Yes	009	Yes	K,N,P,R,V,X,Z,0,7,8,,22,30
Adoption Services	010	010	Yes	010	Yes	N,P,R,V,X,0,7,8,22,30
General Recruitment, Assessment and Training of Adoptive Parents		011	No	011	No	K,N,P,R,V,X,Z,0,7,8,22,30
Child Specific Recruitment, Assessment and Training of Adoptive Parents	013	013	Yes	013	Yes	K,N,P,R,V,X,Z,0,7,8,22,30,
Post Adoption Case Management	016	016	Yes	016	Yes	K,N,P,R,V,X,Z,0,7,8,22,30
Foster Care Training		102	No	102	No	A,K,N,P,R,V,X,Z,Y,0,7,8,22,30
General Recruitment, Assessment and Training of Foster Parents		103	No	103	No	K,N,P,R,V,X,Z,0,7,8,22,30
Child Specific Recruitment, Assessment and Training of Foster Parents	113	113	Yes	113	Yes	N,P,R,V,X,Z,0,7,8,22,30
Foster Care Case Planning/Case Management-Team Setting	119	119	Yes	119	Yes	K,N,P,R,V,X,Z,0,7,8,22,30
<b>Protective Services For Children:</b>						
Protective Services for Children-Team Setting	219	219	Yes	219	Yes	P,R,X,Z,0,7,8,22,30
Diagnostic and Treatment Services (Non-Residential) -CPS	230	230	Yes	230	Yes	N,P,X,0,7,8,9,22,30
<b>General Services For Children</b>						
Delinquency Prevention	050	050	Yes	050	Yes	N,P,X,7,8,22,30
Family Preservation Services	121	121	Yes	121	Yes	A,K,N,P,R,X,Y,0,7,8,9,22,30
Family Support Services	122	122	Yes	122	Yes	A,K,N,P,R,X,Y,0,7,8,9,22,30
Intensive Family Preservation Services	123	123	Yes	123	Yes	A,K,N,P,R,X,Y,0,7,8,9,22,30
Evaluation Activities for Child Welfare Programs		320	No	320	No	K,N,P,X,Z,7,8,22,30
Other Child Welfare Services	390	390	Yes	390	Yes	N,P,R,V,0,7,8,9,22,30

### XII GENERAL SERVICES (IV-B1)

SERVICE	DSS 5027	DSS 4263		PURCHASED SERVICES*		PROGRAM CODE
		SIS CODE	CLIENT ID# REQ'D	ALLOWED	CLIENT ID# REQ'D	
Transportation Services	250	250	Yes	250	Yes	A,B,C,I,K,N,P,T,X,7,8,30
Individual And Family Adjustment	330	330	Yes	330	Yes	A,K,N,P,R,X,Y,0,7,8,9,30