

DHHS Directive Number II-45

Title: Delegation of Authority to the Director, Office of MMIS+ Services
Effective Date: November 3, 2008
Revision History: July 1, 2004
Authority: G.S.143B-10; G.S.143B-28; 143B-138; 143B-147; 143B-148

Purpose

The purpose of this directive is to establish the top management structure for the development, design and implementation (DDI) phase of the MMIS+ project initiative and to delegate, clarify, and specifically confirm certain authorities of the Secretary of the North Carolina Department of Health and Human Services (NC DHHS) to the Director of the Office of MMIS+ Services. This position shall report to the Secretary through the Deputy Secretary for the department.

Delegation of Authority

As provided in G.S. 143B-10(a), the Secretary of the DHHS delegates the following functions and responsibilities concerning the management of the DDI phase of the MMIS+ project initiative, subject to state and departmental policy:

1. The functions of management, related to the Office of MMIS+ Services, as defined in G.S. 143B-10 which include: planning, organizing, staffing, directing, coordinating, evaluating, reporting and budgeting.
2. A DHHS Governance Committee is established and shall consist of the DHHS Secretary (chair), Deputy Secretary, the Assistant Secretary for DHHS and directors from the following divisions and offices: Budget & Analysis; Controller; Health Service Regulation Services; Information Resource Management; Medical Assistance; Mental Health and Public Health. This Governance Committee shall:
 - A. Establish policy and provide guidance as required to ensure that MMIS+ progresses on schedule to implementation.
 - B. Approve or revise overall project strategies as presented to the Committee by the Director of MMIS+ Services.

- C. Meet monthly, or at the call of the chair, to receive status reports from the Director of the Office of MMIS+ Services.
3. In addition, the Director of the Office of MMIS+ Services shall serve as the Centers for Medicare and Medicaid Services point of contact to ensure coordination of the contracts' information for NCMMIS+ related systems such as the Data Retrieval and Information Validation Engine, Fraud and Abuse Detection System and Case Management, etc.
 4. The Director shall be responsible for ensuring that the division is familiar with and adheres to the department's policy and procedures manual.

This directive is subject to further change as needs become apparent through the course of the DDI phase of the project. The management structure will be reviewed again when MMIS+ is ready for activation and replaces the current claims system.

This Delegation of Authority shall not deprive the Secretary from performing, in lieu of the Office of MMIS+ Services, any of the acts set forth above. This delegation of authority may be amended or withdrawn by the Secretary at any time and without notice. This granting of authority shall not apply to any actions which by law, state policy or NC Governor's Executive Order, may only be executed by the Secretary.

APPROVED

Dempsey Benton, Secretary
Department of Health and Human Services